

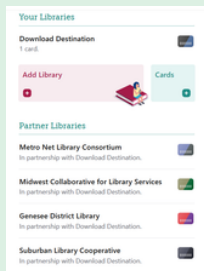
6 Partner Libraries

Woodlands Library Cooperative has a virtual lending partnership with other libraries in Michigan. This means you can now enjoy even more great reads from all our partner libraries that will be automatically linked to your Libby account.

- On the Libby menu page a patron with a Michigan Library card will see their home library displayed as "Your Library", and all lending partnerships displayed as "Partner Libraries".



- The partner libraries will have their unique library cards displayed throughout Libby. Therefore when browsing in Libby, you'll be able to identify where the ebook or audiobook is available from!
- When searching for a specific title, tap Search in the footer. Libby will automatically check the availability of every search result at all partner libraries and will suggest the earliest available copy!



Return

Books are automatically returned to the library on their due date.

To Return Early . . .

- Tap the **shelf icon**  Shelf
- Tap **LOANS** at the top of the screen
- Tap **Manage**
- Tap **Return Early** and then tap **Return**

If a book is returned before you finish, you can check it out again, Libby will remember your place.

Kindle

- Libby will direct you to Amazon. Log into account & then tap **Get Library Book**.
- The book will be delivered to your **Kindle**.
- Please scan this **QR** code for more information on using Libby on your Kindle.



Helpful Tips

- You can check out materials anywhere in the world you have Internet and download for offline use.
- Set interests, reading age, and default checkout length (7, 14 & 21 days) in **Settings**.
- Check out 8 items at a time and have 8 items on hold in WDL. Each Partner Library has different time, hold & checkout limits.
- Audiobook speed can be changed while listening. Just click the speedometer icon.



Questions?

Branch District Library

517-278-2341

www.BranchDistrictLibrary.org

IT@BranchDistrictLibrary.org



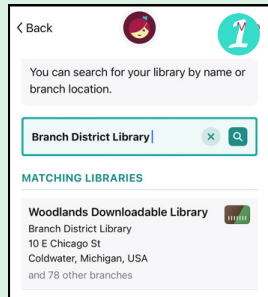
START GUIDE

Borrow ebooks,
audiobooks &
magazines

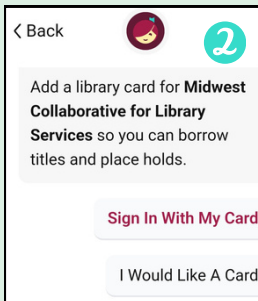


1 Getting Started

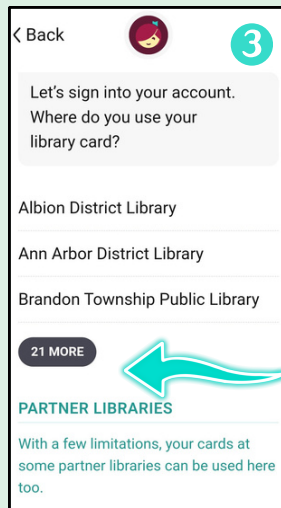
- Download & Open the Libby App from your App Store.
- Libby will guide you through the steps.



- Type **Your Library name.**

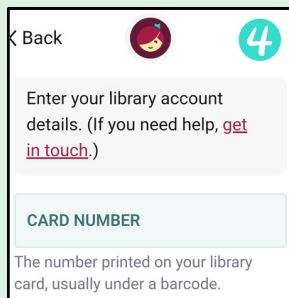


- Select **Woodlands Library Cooperative**, choose **Sign in with My Card.**



- Click here to find **Your Library.**

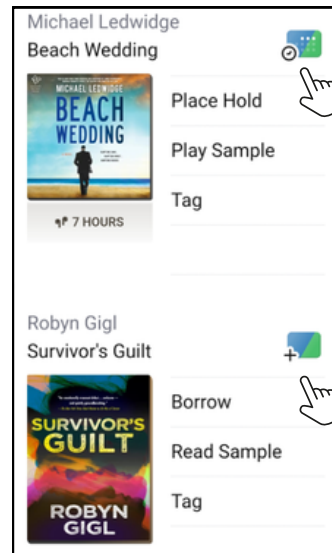
- Your Library card will also work with Partner Library collections. See Page 6.



- Enter your entire library card number.**
- You are now signed up to READ!

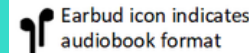
2 Navigating the App

Icons at the Bottom of Screen



Wait List

- This icon means the title is currently unavailable.
- Tap **Place Hold.**



This indicates Playing Time at average speed for that book.

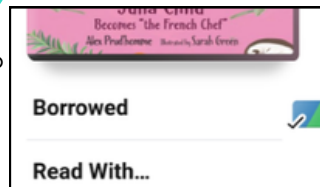
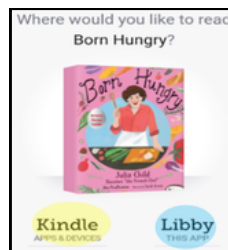
Available

- This icon means the title is currently available.
- Tap **Borrow** to checkout.

3 Reading

Once you have borrowed an item, tap **Go To Shelf** or the **bookshelf icon**

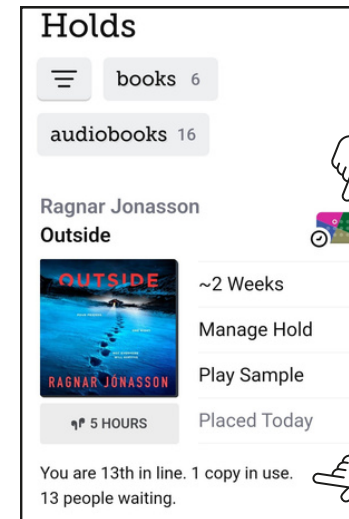
- Read on website or choose Reading App in **Read With.**



- Select **Libby** to read on your phone or tablet.
- Select **Kindle** to read with your Kindle device or Kindle App.

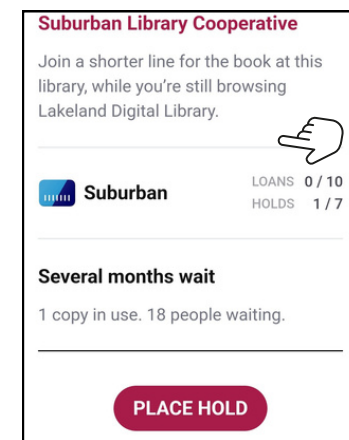
4 Holds

Digital books are not unlimited in quantity. Place a **Hold** to get a notification when the item is available.



- Hold** items from multiple libraries. Click here & find out which Partner Library has the item & its availability.

- Length of hold in the library you are searching in.



- Feature: **Libby** will notify you at **Hold** if any Library in "Your Libraries" has a shorter hold list.

5 Magazines

- To find a magazine tap or search **Magazines.**
- Select **Magazines.**
- Refine by subject.
- Select the title and issue you want.
- There are no limits on magazine checkouts.
- Magazines do not count toward your total number of checkouts.
- To subscribe to a magazine, select **subscribe** and add the title to a **Notify Me** tag.

