



## Branch District Library

### **SNOW REMOVAL REQUEST FOR PROPOSALS**

**Notice of Proposal:** The Branch District Library is issuing this Request for Proposals (RFP) to solicit sealed proposals from qualified, licensed vendors who specialize in snow removal to furnish all professional services, equipment, labor and materials necessary to provide snow removal for the Algansee Branch, the Coldwater Branch, and the Lucille E. Dearth Union Township Branch grounds and parking lots.

**Request for Proposal for Snow Removal due November 26, 2018 by 2:00 PM.**

**The contact person for this RFP:**

**John Rucker**

**BDL Assistant Library Director**

**Branch District Library**

**10 E. Chicago St.**

**Coldwater, MI 49036**

The proposal must be submitted in person at the library. The proposal is due by 2:00 PM on Monday, November 26, 2018. Two (2) copies of the proposal are required.

**Scope of work:** Snow removal for the Algansee Branch, located at 580-B S. Ray Quincy Rd., Quincy, the Coldwater Branch, located at 10 E. Chicago St., Coldwater, and the Lucille E. Dearth Union Township Branch, located at 195 N. Broadway St., Union City, from December 1, 2018-April 15, 2019:

- Plow or remove snow from the following at 2" of snow from all grounds (to be completed by 9 a.m., if possible): all sidewalks including ones leading to the building, ramps, entryways, parking lot (Coldwater), and path to mailbox and front porch (Algansee).
- Salt/Calcium Chloride all sidewalks leading to the building and front steps, ramps, and front porch.

The Proposal will include:

- Description of the work to be done as outlined above.
- A list of clients with telephone contacts for whom the proposer has performed comparable services as those described in this request.
- Fees detailed separately for each of the items described above.

*Indicate price to plow parking lot, sidewalks and salting (price for each occurrence, for each action). The vendor shall possess and maintain Workers Compensation Insurance, General liability Insurance and Contractual Insurance as set forth and provide copies of certificates of coverage.*