

11/22/13



Thank you Coldwater Branch District Library,

Thank you for taking your time to show us what you do on your job site. We appreciated getting the opportunity to tour the library and hear about the historic areas and how to use the library. Jeanne did a great job explaining the difference between nonfiction and fiction selections as well as the Dewey Decimal System. She showed each of the collections available to people in the library. We were able to see the computer lab and learned that they will help you if you need it.

We were glad to see that the library has comfortable areas for people to enjoy the variety of offerings available to them. We watched a couple of gentlemen having a great time playing chess. Jeanne explained that you can bring your own electronic devices to use free Wi-Fi. She also showed us the different office equipment that is available such as a scanner, copier and fax machine.

We found out that there were a lot of books in stock. The books are organized by collections and then further alphabetically or by numbers shown on the spine label. They can be borrowed for a couple weeks or more depending on the book and then renewed. Jeanne showed us how to use the card catalog on line. She took us through the area for magazines and newspapers. We thought it was cool how the magazines were displayed and that the shelf opened so you could get the older issues of magazines or newspapers. We found out that you can buy books in the Friends of the Library section. This allows you to provide more programs and books for people.

She pointed out to us the Heritage Room where you could find information on the history of Coldwater or Branch County. She told us about how they kept genealogy records for people to view. We liked the old fashioned ladder and the portraits on the wall. We learned you can do research on history using the reference section and that you have a lot of sources that would have credible information.

Jeanne showed us the top floor for kids to read, plan and have special programs and activities. It was very clear to us that the kids were all having a lot of fun. We could tell there were always employees available to help the customers find what they needed or provide their services.

Thank you,

Roddy R., Vince W., Mrs. Spray
Mrs. Viner, Jake White, Ron Brannon

Mrs. Vince's Life Skills and Careers Class

