



BENJAMIN JEWELL, President, City of Coldwater  
SUSAN SMITH, Vice President, Quincy Twp.  
KIMBERLY LANGWORTHY, Secretary, County-at-Large  
SUSAN BROOKS, Trustee, County-at-Large  
ROBERT HOSTETLER, Trustee, City of Coldwater  
JOSEPH LYNCH, Trustee, Union Twp.  
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Regular Meeting  
Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036  
Monday, March 17, 2025, 5:30pm**

**MINUTES**



**1. Call to Order**

BDL President Benjamin Jewell called the meeting to order at 5:32 pm.

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

Trustees Present: Robert Hostetler, Benjamin Jewell, Kimberly Langworthy, Joseph Lynch, Karen Smith

Trustees Absent: Susan Brooks (excused), Susan Smith (excused)

Others Present: Kimberly Feltner, John Rucker

**4. Consent Agenda**

Motion by Joseph Lynch, supported by Karen Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: February 24, 2025
- B. Bills: February 2025
- C. Financial Statements: February 2025
- D. Branch County Penal Fine Report: not available
- E. Management Reports: March 13, 2025
- F. Branch Reports: March 13, 2025
- G. Monthly Statistical Report: February 2025
- H. Publicity and Comments: March 13, 2025

**5. Approval of the Agenda**

Motion by Kimberly Langworthy, supported by Joseph Lynch, to approve the Agenda as submitted.

Motion carried.

**6. 2024 Annual Report**

Those present reviewed the provided 2024 Annual Report provided. No action needed.

**7. Annual Donation Campaign Letter**

Those present reviewed the provided annual donation campaign letter which focuses on the new Bookmobile. No action needed.

**8. Tuition Reimbursement Application**



**BDL ADMINISTRATIVE OFFICES**

10 E. Chicago St., Coldwater MI 49036  
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info@BranchDistrictLibrary.org

*BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.*

John presented a request from Union City Branch Manager, Maria Rathbun, for tuition reimbursement. Staff and patrons speak very highly of Maria and Trustee Joseph Lynch also shared positive feedback. Motion by Joseph Lynch, supported by Karen Smith, to approve the request for tuition reimbursement. Motion carried.

**9. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, April 21, 2025, at 5:30 pm in the meeting room of the Coldwater Branch Library.

**10. Public Comments** - None.

**11. Adjournment**

Motion by Kimberly Langworthy, supported by Joseph Lynch, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:48 pm.

**12. Report from this month's Host: Outreach Manager, Cheryl Lawrence**

Cheryl was outside in the Bookmobile so the Board took the opportunity to take a tour after the meeting adjourned.

Respectfully Submitted,



Kimberly S. Langworthy  
BDL Board Secretary