



BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
JOSEPH LYNCH, Trustee, Union Twp.
KAREN SMITH, Trustee, Bronson Twp.

Board of Trustees Regular Meeting
Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036
Monday, November 18, 2024, 5:30pm

MINUTES



1. Call to Order

BDL President Benjamin Jewell called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Trustees Present: Susan Brooks, Robert Hostetler, Benjamin Jewell, Kimberly Langworthy, Karen Smith, Susan Smith

Trustees Absent: Joseph Lynch (excused)

Others Present: Kimberly Feltner, Cheryl Lawrence, John Rucker, Jessica Tefft

4. Consent Agenda

Motion by Susan Smith, supported by Susan Brooks, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: October 21, 2024
- B. Bills: October 2024
- C. Financial Statements: October 2024
- D. Branch County Penal Fine Report: October 2024
- E. Management Reports: November 15, 2024
- F. Branch Reports: November 15, 2024
- G. Monthly Statistical Report: October 2024
- H. Publicity and Comments: November 15, 2024

5. Approval of the Agenda

Motion by Karen Smith, supported by Susan Brooks, to approve the Agenda with the deletion of item 7, Purchasing Request: Indoor Signage Project, at the Director's request. Motion carried.

6. Budget Hearing: Final Reading of the 2025 Operating and Special Revenues Budgets

Motion by Karen Smith, supported by Kimberly Langworthy, to approve the 2025 Operating Budget as presented with minor changes from the draft reading. Motion carried.

Motion by Karen Smith, supported by Kimberly Langworthy, to approve the 2025 Special Revenues Budget as presented with no changes from the draft reading. Motion carried.



BDL ADMINISTRATIVE OFFICES

10 E. Chicago St., Coldwater MI 49036
Tel.: 517-278-2341 • Fax: 517-278-2342
info@BranchDistrictLibrary.org

BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.

7. Update on the Draft Sherwood Branch Library Services Agreement

The Public Services Committee met prior to today's meeting regarding the draft contract for the Sherwood Branch Library. A question was presented to the Village Board in regards to their amount of financial support. Due to recent changes after the election, this question will be addressed at their meeting on 12/2/24. No action was taken. President Benjamin Jewell abstained from discussion due to conflict of interest.

8. Report from Outreach Manager, Cheryl Lawrence

Cheryl shared with the Board her recent attendance at an Outreach conference in Minneapolis. She is also looking into a partnership with Meals On Wheels to deliver books and exchange them when meals are delivered. Cheryl and John flew to North Carolina for an inspection of the almost completed Bookmobile! They shared pictures and videos from their trip with the Board and stated delivery is expected within a month 😊

9. Announcements

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, December 16, 2024, at 5:30 pm in the meeting room of the Coldwater Branch Library.

10. Public Comments - None.

11. Adjournment

Motion by Karen Smith, supported by Susan Smith, to adjourn the meeting. Motion carried. The meeting was adjourned at 6:07 pm.

Respectfully Submitted,



Kimberly S. Langworthy
BDL Board Secretary