BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
STEPHANIE CALHOUN, Trustee, Union Twp.
KAREN SMITH, Trustee, Bronson Twp.

Board of Trustees Regular Meeting
Union Twp. Branch Library, 195 N. Broadway St., Union City MI 49094
Monday, September 21, 2026, 5:30pm

MINUTES

APPROVED
OCTOBER 19, 2026

1. **Call to Order**
   BDL Choose an item. Choose an item. called the meeting to order at 5:30 pm.

2. **Pledge of Allegiance**

3. **Roll Call / Attendance**
   Trustees Present: Susan Brooks, Stephanie Calhoun, Robert Hostetler, Benjamin Jewell, Karen Smith, Susan Smith.
   Trustees Absent: Kimberly Langworthy (excused).
   Others Present: Kimberly Feltner, Kelly Hulce, Marilyn Johnson, Maria Rathbun, John Rucker, Jessica Tefft.

4. **Consent Agenda**
   Motion by Susan Smith, supported by Karen Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

   A. BDL Regular Board Meeting Minutes: August 17, 2026
   B. Bills: August 2026
   C. Financial Statements: August 2026
   D. Branch County Penal Fine Report: July 2026
   E. Branch County Penal Fine Report: August 2026
   F. Management Reports: September 17, 2026
   G. Branch Reports: September 17, 2026
   H. Monthly Statistical Report: August 2026
   I. Publicity and Comments: September 16, 2026

5. **Approval of the Agenda**
   Motion by Karen Smith, supported by Susan Smith, to approve the Agenda as submitted. Motion carried.

6. **Personnel Committee: Met September 15, 2026**
   Motion by Stephanie Calhoun, supported by Susan Smith, to rescind the Tuition Reimbursement Program from the Employment Handbook, and to allow anyone currently enrolled in the program to continue to do so until completion of their studies with the terms in the latest revision of the Employment Handbook (April 20, 2026) controlling. Motion carried.

BDL ADMINISTRATIVE OFFICES
10 E. Chicago St., Coldwater MI 49036
Tel.: 517-278-2341 • Fax: 517-278-2342
info@BranchDistrictLibrary.org

BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.

Motion by Karen Smith, supported by Susan Smith, to opt out of PA 152 of 2011. Roll call vote: Brooks, yea; Calhoun, yea; Hostetler, yea; Jewell, yea; K. Smith, yea; S. Smith, yea. Yeas 6, Nays 0. Motion carried.

7. **Report from this month's host branch: Lucille E. Dearth Union Twp. Branch Manager, Maria Rathbun**
   Maria introduced her new clerk, Kelly Hulce, giving her kudos for doing a great job, and gave an overview of several of her fall programs, like book clubs, Foraging 101, the Death Café, and the Union City Scarecrow Contest. Maria gave her thanks to the Union City Garden Club for all their work around the library.

8. **Announcements**
   The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, October 19, 2026, at 5:30 pm in the meeting room of the Coldwater Branch Library.

9. **Public Comments - None.**

10. **Adjournment**
    Motion by Susan Brooks, supported by Karen Smith, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:42 pm.

Respectfully Submitted,

Kimberly S. Langworthy

Kimberly S. Langworthy
BDL Board Secretary