



BENJAMIN JEWELL, President, City of Coldwater  
SUSAN SMITH, Vice President, Quincy Twp.  
KIMBERLY LANGWORTHY, Secretary, County-at-Large  
SUSAN BROOKS, Trustee, County-at-Large  
ROBERT HOSTETLER, Trustee, City of Coldwater  
JOSEPH LYNCH, Trustee, Union Twp.  
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Regular Meeting  
Bronson Branch Library, 207 N. Matteson St., Bronson MI 49028  
Monday, August 19, 2024, 5:30pm**

**MINUTES**

**APPROVED  
9/16/2024**

**1. Call to Order**

BDL President Benjamin Jewell called the meeting to order at 5:31 pm.

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

Trustees Present: Susan Brooks, Robert Hostetler, Benjamin Jewell, Joseph Lynch, Karen Smith, Susan Smith.

Trustees Absent: Kimberly Langworthy (excused).

Others Present: Lynnell Eash, Kimberly Feltner, John Rucker, Jessica Tefft

**4. Consent Agenda**

Motion by Susan Smith, supported by Karen Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: July 15, 2024
- B. Bills: July 2024
- C. Financial Statements: July 2024
- D. Branch County Penal Fine Report: June 2024
- E. Allen Twp. Penal Fine Report: 2024
- F. Management Reports: August 15, 2024
- G. Branch Reports: August 15, 2024
- H. Monthly Statistical Report: July 2024
- I. Publicity and Comments: August 15, 2024

**5. Approval of the Agenda**

Motion by Karen Smith, supported by Susan Smith, to approve the Agenda as submitted. Motion carried.

**6. Agenda Item**

Motion by Susan Smith, supported by Karen Smith, to approve the BDL Technology Plan (2025-2029). Motion carried.

**7. Report from this month's host branch: Bronson Branch Manager, Lynnell Eash**

It has been a busy summer with 245 signed up for the summer reading program. Aside from working the fair, there have been no programs in August and Bronson staff have been taking turns taking time off. Programming resumes on September 4<sup>th</sup> with our Homeschool Escapades Group. Bronson patrons are

really loving and using the BDL hotspot service, and they are appreciative of the additional, newer, hotspots added to the collection recently. It's been great to get so many projects off the to-do list this year, from efforts by both the township and the library. The township fixed the back steps, the air handler, and collaborated with the library to create the new hallway in the basement to allow access to the library's storage while securing the township's space. A bottle filler station was installed by the library, along with a larger electrical outlet so that both fountains can operate now, along with space to plug in the vacuum cleaner. And the newly replaced air conditioner for the office and server closet is greatly appreciated!

**8. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, September 16, 2024, at 5:30 pm at the Alganssee Branch Library.

**9. Public Comments** - None.

**10. Adjournment**

Motion by Joseph Lynch, supported by Susan Brooks, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:43 pm.

Respectfully Submitted,



Kimberly S. Langworthy  
BDL Board Secretary