



BENJAMIN JEWELL, President, City of Coldwater  
SUSAN SMITH, Vice President, Quincy Twp.  
KIMBERLY LANGWORTHY, Secretary, County-at-Large  
SUSAN BROOKS, Trustee, County-at-Large  
ROBERT HOSTETLER, Trustee, City of Coldwater  
JOSEPH LYNCH, Trustee, Union Twp.  
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Regular Meeting**  
**Sherwood Branch Library, 118 Sherman St., Sherwood MI 49089**  
**Monday, June 17, 2024, 5:30pm**

**MINUTES**

**APPROVED**  
**JULY 15, 2024**

**1. Call to Order**

BDL President Benjamin Jewell called the meeting to order at 5:33 pm.

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

Trustees Present: Susan Brooks, Robert Hostetler, Benjamin Jewell, Kimberly Langworthy, Joseph Lynch, Karen Smith, Susan Smith

Trustees Absent: none.

Others Present: Traci Counterman, Kimberly Feltner, John Rucker, Jessica Tefft

**4. Consent Agenda**

Motion by Kimberly Langworthy, supported by Karen Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: May 20, 2024
- B. Bills: May 2024
- C. Financial Statements: May 2024
- D. Branch County Penal Fine Report: April 2024
- E. Branch County Penal Fine Report: May 2024
- F. Management Reports: June 13, 2024
- G. Branch Reports: June 13, 2024
- H. Monthly Statistical Report: May 2024
- I. Publicity and Comments: June 13, 2024

**5. Approval of the Agenda**

Motion by Kimberly Langworthy supported by Susan Brooks, to approve the Agenda as submitted. Motion carried.

**6. 2024 Tax Rate Request (L-4029 Form)**

Motion by Karen Smith, supported by Susan Brooks, to approve the rates as presented. Motion carried.

**7. Purchasing Request**

Motion by Susan Smith, supported by Karen Smith, to approve \$2,903.00 from the anonymous Union City Facilities trust to install a new bottle fill station on the existing drinking fountain along with a new Elkay filter kit at the Union Twp. Branch Library. Motion carried.



**BDL ADMINISTRATIVE OFFICES**

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*BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.*

**8. Report from this month's host branch: Sherwood Branch Manager, Traci Counterman**

Traci shared a brief update on the tornado that had gone through Sherwood recently. The theme for this year's Summer Reading Program is "CandyLand". There have already been a good amount of sign ups, including one patron that has already completed! Recent activities included the children making Steampunk goggles and the adults making Peace signs. An upcoming activity is Mason Jar mosquito repellent.

**9. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, July 15, 2024, at 5:30 pm at the Quincy Branch Library.

**10. Public Comments** - John noted a very successful Strawberry Festival with over 750 interactions at the BDL booth. A recent teen event had around 300 attendees over 3 days. Attendance has returned to pre-pandemic levels 😊.

**11. Adjournment**

Motion by Joseph Lynch, supported by Karen Smith, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:46 pm.

Respectfully Submitted,



Kimberly S. Langworthy  
BDL Board Secretary