



BENJAMIN JEWELL, President, City of Coldwater  
SUSAN SMITH, Vice President, Quincy Twp.  
KIMBERLY LANGWORTHY, Secretary, County-at-Large  
SUSAN BROOKS, Trustee, County-at-Large  
ROBERT HOSTETLER, Trustee, City of Coldwater  
JOSEPH LYNCH, Trustee, Union Twp.  
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Regular Meeting**  
**Union Twp. Branch Library, 195 N. Broadway St., Union City MI 49094**  
**Monday, May 20, 2024, 5:30pm**

**MINUTES**

**APPROVED**  
**JUNE 17, 2024**

**1. Call to Order**

BDL President Benjamin Jewell called the meeting to order at 5:30 pm.

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

Trustees Present: Susan Brooks, Robert Hostetler, Benjamin Jewell, Kimberly Langworthy, Joseph Lynch, Karen Smith

Trustees Absent: Susan Smith (excused)

Others Present: John Rucker, Kimberly Feltner, Jessica Tefft, Maria Piper, Meghan Babbitt, Marilyn Johnson, Chris Sumnar, Ryan Brown

**4. Consent Agenda**

Motion by Kimberly Langworthy, supported by Karen Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: April 15, 2024
- B. Bills: April 2024
- C. Financial Statements: April 2024
- D. Branch County Penal Fine Report: March 2024
- E. Management Reports: May 16, 2024
- F. Branch Reports: May 16, 2024
- G. Monthly Statistical Report: April 2024
- H. Publicity and Comments: May 16, 2024

**5. Approval of the Agenda**

Motion by Kimberly Langworthy supported by Joseph Lynch, to approve the Agenda as submitted. Motion carried.

**6. Insurance Quotes**

Quote information was presented by both Chris Sumnar from Vested Risk Strategies and Ryan Brown from Decker Agency. The current coverage is through Vested Risk Strategies/Cincinnati and expires June 7, 2024. The Board reviewed both quotes and asked questions of both proposals. Cincinnati will no longer cover offsite special events, while they are included under the Decker proposal. After review and discussion, Motion by Karen Smith, supported by Robert Hostetler, to accept the proposal from Decker

Agency for a 3 year locked in rate with Bookmobile coverage to be added at replacement value upon taking delivery. Motion carried.

**7. Report from this month's host branch: Union Twp. Branch Manager, Maria Piper**

Maria shared that in the first 5 days since Summer Reading registration began, 41 have already registered! They are also seeing an increase in story time attendance. Upcoming summer events will include a duct tape workshop, mad scientist workshop and balloon sculpting. A thank you was given to the Union City Friends of the Library group for providing flowers for the outside of the library. Maria also added that Meghan has created new signage within the library including the Dewey Decimal system display. Meghan shared the success of the seed library which includes 170 varieties of seeds with a total of 1,205 packages made up for patrons. They will also be participating in "One Seed, One State", which is a dill seed offering.

**8. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 17, 2024, at 5:30 pm at the Sherwood Branch Library.

**9. Public Comments** - Marilyn Johnson from Union City Friends of the Library spoke very highly of both Maria and Meghan and the job they're doing at the Union Twp. Branch.

**10. Adjournment**

Motion by Karen Smith supported by Kimberly Langworthy, to adjourn the meeting. Motion carried. The meeting was adjourned at 6:13 pm.

Respectfully Submitted,



Kimberly S. Langworthy  
BDL Board Secretary