

Branch District Board Meeting  
10 E. Chicago Street, Coldwater, MI 49036  
3<sup>rd</sup> Floor Meeting Room

March 21, 2011  
6:00 P.M.

**MEETING CALLED TO ORDER**

The meeting of the Branch District Library Board was called to order at 6:00 p.m.

**PRESENT FOR ROLL CALL**

Dorothy Cherry, BDL Board President; Bonnie Frick, BDL Board Secretary; Phil Anderson; Pat Kne; Lynda Chan; Gayle Clover; Georgann Reppert

**ABSENT**

None

**ALSO PRESENT**

Bruce Mills, BDL Director; Jeanne Berg, Tech Services/Bookkeeper/Circulation Coordinator; Gina Horn, BDL Secretary/ Sherwood Branch Manager; Lynnell Eash, Bronson Branch Manager; John Rucker, Assistant Director/Automation Librarian;

**APPROVAL OF AGENDA**

**Motion made by Frick, supported by Chan, to approve the agenda with the addition of Personnel Committee Recommendation to Item # 4 under Pending Business. Motion carried.**

**BRIEF PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

**Motion made by Anderson, supported by Kne, to approve the minutes of February 28, 2011 as corrected. Motion carried.**

**CORRESPONDENCE**

None

**FINANCES**

1. Approval of Bills: March 11, 2011 - **Motion made by Reppert, supported by Frick, to approve the bills of March 11, 2011. Motion carried.**
2. Financial Report: February 28, 2011 & 2010 (Placed on file.)
3. Branch County Penal Fine Report: March 7, 2011 (Placed on file.)
4. Bronson Fiduciary Reserved Fund: February 2011 (Placed on file.)
5. Barnett Fiduciary Reserved Fund: February 2011 (Placed on file.)

## **PENDING BUSINESS**

1. Reports from Central and Branch Liaisons:
  - a. Alganssee Branch – Mills reports.
    - i. The 3<sup>rd</sup> and final Hoop Beading class is finished. We had 6 patrons attend all 3 classes.
    - ii. One Book, One County: 3 patrons wrote reviews and 2 patrons attended the book discussion
    - iii. We are continuing Story Hour every week
    - iv. Our Friends are selling black and English walnuts ½ pound for \$5 and 1 pound for \$10.
    - v. Lots of new books and movies have been donated to the Alganssee branch.
  - b. Bronson Branch: Eash reports.
    - i. *Duel of 2 Cities* – The reading challenge between Bronson and Quincy. Bronson has read 120,000 pages and Quincy has read 70,000 pages. We will continue to count pages until the end of the month.
    - ii. Name the Hamster contest – 110 people voted; the Hamster’s name is now: Popcorn Rex Carnegie.
    - iii. Bronson has been proctoring tests.
    - iv. Summer Reading Club supplies have arrived.
    - v. Annual Friends Meeting – Tuesday, April 12<sup>th</sup> at 7:00 p.m. at the Bronson Branch Library.
    - vi. No one showed for One Book, One County Book Discussion.
  - c. Coldwater Branch – Baker reports.
    - i. Three (3) people attended the One Book, One County Book discussion.
    - ii. Author, Bob Magness will be in the Heritage room talking about his book, *The Court-Martial of General McArthur* and author Jennifer Brown will be on the 2<sup>nd</sup> floor with her book, *Turtle Hope*
    - iii. April 6<sup>th</sup> we will have a class for the Nook Users Group. The class size is limited to 30 patrons and we will look at having another class.
    - iv. Thursday, April 7<sup>th</sup> – A Perfect Petal will be coming to teach you how to make an arrangement. There is a \$5 fee for this class.
    - v. There will be a new book group starting in May.
    - vi. Knitting and Crochet class to be announced.
  - d. Coldwater Public Library (Holbrook Heritage Room)
    - i. Minutes from February 14, 2011
  - e. Quincy Branch – Frick reports.

- i. The Quincy Library has been busy, especially during the recent ice storm. The library was a warm place for patrons to be. Color sheets and games were available to children and families.
  - ii. Author, Robert Magness gave a presentation of his book *The Court-Martial of Douglas MacArthur*, with a dozen people in attendance.
  - iii. The February *Winter Blahs* contest winner was Monica Fazekas with a total of 14,226 pages read.
  - iv. *A Duel of Two Cities* contest is now underway with the Bronson branch during March is Reading Month. The branch will covet bragging rights with the most pages read.
  - v. The *One Book, One County* book discussion took place March 12, facilitated by Bonnie Frick. 7 were in attendance and were treated to a delightful display of foods. Bonnie always goes above and beyond to make the event worthwhile and enjoyable. Thanks to John for setting up the screen/video needed.
  - vi. Storyteller, Barbara Schutzgruber will delight audiences April 12<sup>th</sup> at 3:30 p.m. The Baldwin Endowment Fund will fund this program.
- f. Sherwood Branch – Horn reports.
- i. The *One Book, One Community* book discussion at the Sherwood branch was not well attended (no one came to the discussion) however quite a few people did check the book out and read it.
  - ii. We continue to have an active Story Hour with 10 children attending.
  - iii. I have contacted Kathy Marvin, a local 4-H group leader to set up craft programs at the Sherwood branch. We will be reviewing classes and setting up a schedule for the upcoming months.
  - iv. Lisa and I will be attending the MLA Spring Institute 2011 on Thursday and Friday.
  - v. I am also working on scheduling some gardening & hypertufa classes for the spring and summer.
  - vi. The Sherwood Friends will meet the first Saturday of each month.
  - vii. Scrapbooking Class is the first Saturday of the month from 1 – 4 p.m.
  - viii. The bench that the board approved last fall has been in use since we have gotten mild weather.
- g. Union Branch – Mills reports.
- i. The Union branch has been very busy.
  - ii. On March 5<sup>th</sup> we had a Dr. Seuss Story time & Craft.
  - iii. The Pine Wood Derby will be held on April 9<sup>th</sup> from 1 – 3.

- iv. We have been busy withdrawing items that we won't be taking to the new library.
- v. Everyone is as anxious as we are for the new library building to be finished.
- h. New Union Twp. Library – Rucker reports
  - i. Report placed on file.
- 2. Building Committee: Did not meet.
- 3. Ad-Hoc Committee: Did not meet.
- 4. Personnel Committee: Met February 10, 2011.
  - a. Reppert reports – The Personnel Committee recommends a 2-step approach to increase Rucker's Salary. The BDL will increase John's salary by \$1,500 a year, retroactive to January 1<sup>st</sup> 2011 and contribute \$2000 to his Retirement Account in 2011, \$1,000 on July 1<sup>st</sup> and \$1,000 on December 1<sup>st</sup> of this year. The BDL will increase Rucker's salary by another \$1,000 starting January 1<sup>st</sup>, 2012 and contribute \$2,500 per year to Rucker's retirement account starting in 2012 and continuing that amount each year after. This would bring John's salary to other class 5 librarians in his position. **Motion made by Reppert, supported by Chan, to approve the increase in pay. Motion carried.**
- 5. Finance Committee: Did not meet.
- 6. Children's Internet Protection Act: Did not meet, however our Automation Librarian assures compliance with the Children's Internet Protection Act.
- 7. Director's report: Mills reports.
  - a. Placed on file.
- 8. Automation report: Rucker reports.
  - a. Microsoft has taken legal action against Barnes & Noble, and its Android manufacturing partners, with both the International Trade Commission and the US District Court of the Western District of Washington. The case against Barnes & Noble, Foxconn, and Inventec alleges that the Android-based Barnes & Noble and Nook devices infringe on patents held by Microsoft.
- 9. Statistical Reports
  - a. Book Budget: February 2011 (placed on file.)
  - b. Monthly Statistical report: February 2011 (placed on file.)
  - c. Capital Projects: February 2011 (placed on file)

**NEW BUSINESS**

- 1. Branch Utilities: The board discussed the possibility of using Capital funds for utilities at the branches. The board instructed the director to take no action at this time.

**Patron comments**

Placed on file.

**INFORMATIONAL ITEMS**

**ADJOURNMENT**

**Motion to adjourn made by Anderson, supported by Clover, to adjourn the meeting. Meeting adjourned at 7:41 p.m.**

Respectfully submitted,

Bonnie Frick,  
BDL Secretary

Recording Secretary,  
Gina Horn

The Branch District Library System will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library System by writing or calling the following: Branch District Library System, 10 E. Chicago St., Coldwater, MI 49036 - (517) 278-2341