

Approved
August 18, 2008

10 E. Chicago Street – Coldwater, MI 49036
Branch District Library System
Meeting of the Branch District Library Board

Quincy Branch Library
11 N. Main
Quincy, MI 49082

July 21, 2008
6:00 P.M.

Minutes

President, Dorothy Cherry called the meeting of the Branch District Library Board to order at 6:00 p.m. at the Quincy branch of the Branch District Library.

Present for Roll Call

Dorothy Cherry, President; Jack Gay, Vice President; Bonnie Frick; Georgann Reppert; Pat Kne; Lynda Chan.

Absent for Roll Call

Gayle Clover (excused).

ALSO PRESENT

Bruce Mills, Director; Jeanne Berg, Bookkeeper / Kids Place Librarian; Gina Horn, BDL Secretary; Cindy Sebald; Bob Kne, Lynnell Eash, Bronson Branch Manager; Lisa Wood, Quincy Branch Manager; Jan Clark, Algansee Branch Manager; Mary Jo Kranz and other members of the Friends of Quincy Branch Library .

APPROVAL OF AGENDA

Motion made by Gay, supported by Kne, to approve the agenda as submitted.
Motion carried.

BRIEF PUBLIC COMMENTS

Sebald reports: The Township did not approve of the Library Board's proposed lease agreement. The proposed lease would keep the Township out of the library completely. A committee is being formed between the Township and the Village to deal with these issues. "The biggest concern facing the Township is the clause which states that the property and any structure built on it can only be used for library functions and business."

Bob Kne states that there is concern that some of the donations may be withdrawn if the Township decides to use part of the new building for their office as the donations were to build a new library, not to build the Township a new office.

Sebald states the Township said they would pay for any space, market value. Of course we would have to get that in a legal document. The township prefers to have one

building to maintain. Sebald feels that with the township in the building, it may help them feel a need to keep the building up and help with relations between the township and the library board although there must be a legal agreement involved. The board would like all of the municipalities to have everything checked out with the attorneys before things go forward.

APPROVAL OF MINUTES

Motion made by Frick, supported by Reppert to approve the minutes of June 16, 2008 as corrected. Motion carried.

CORRESPONDENCE

None.

Finances

1. Approval of Bills: June 20 & July 3, 2008. **Motion made by Gay, supported by Kne, to approve the bills as submitted. Motion carried.**
2. Financial Report: June 30, 2008 and 2007 (Placed on file.)
3. Branch County Penal Fine Chart: June 30, 2008 (Placed on file.)
4. Kerr Funds: June, 2008 (Placed on file.)
5. Bronson Fiduciary Reserved Fund: June 2008 (Placed on file.)
6. Certificate of Deposit: June 30, 2008 (Placed on file.)
7. Branch Quarterly Report: June 30, 2008 (Placed on file.)

PENDING BUSINESS

1. Reports from Central & Branch Liaisons:
 - a. Alganssee Branch: Clark reports.
 - i. First, Thank you Board members for recommending lunch for our training; it was very good.
 - ii. Our summer reading program is going very well. We have 61 patrons signed up, which included children, teens and adults.
 - iii. On June 24th we had Pete Stobie from the Kalamazoo Nature Center presenting “Professor Anson Pantz”. It was a lot of fun and educational. There were 40 patrons for the program with a few Amish folks looking in.
 - iv. On July 15th, Jim Merrill presented “Stacking cups”. The children had a good time and ice cream cones were served to all of the patrons.
 - v. The Friends Annual Book Sale collected about \$110 and still counting. The books that were not sold at the sale are for sale on the porch and we will continue to sell them throughout the summer.
 - vi. July 26th is when our Summer Reading program wraps up. The Alganssee friends will host a Buggy Party this Saturday at 1:00 –

- 3:00. There will be lots of games and prizes and some buggy treats.
 - vii. Our friends group is small, but always available to help whenever I call on them. We have a meeting every two months and have added one new member.
 - viii. Crafts and story hour continue every Tuesday at 4:00.
- b. Bronson Branch: Eash reports.
- i. Our Summer Reading Program ends tomorrow. The Children's Award party will be on Saturday the 26th.
 - ii. We had 188 people in the reading club this year. 148 children between the ages of two and twelve, 22 teens and 18 adults.
 - iii. Our noon movies have been bringing in between 25 & 45 people. There are two more movies scheduled for this month and then we will see how August goes. Many people are trying to fit in vacations in August before school starts in September.
 - iv. The crafts have been very popular. The largest group we had was 38 and the smallest group was 23 children. Each week the children get to make three different types of crafts which are all bug related.
 - v. The Friday Tales usually has 35 children attend. Stephanie as well as myself and a volunteer have been taking turns doing Friday Tales with the children.
 - vi. We had three special programs this summer, Jim Merrill, Jennifer Strouss and Doug Shear. Each of the programs were really great and well worth the cost to have them come to us.
 - vii. The Friends had an anonymous donation of \$10,000 for the lift project. We also have a large water jug sitting on a stand in the library. We had a sign, "Every Penny Counts". We counted the money in the jug and came up with over \$600 in change. As of right now we have \$127,264 toward the project. We need \$225,000 for the lift and bathrooms.
- c. Coldwater Central Branch: Berg reports.
- i. Our Summer Reading Program had 600 children.
 - ii. The Friends group had a book sale and raised \$450.
 - iii. Training for the Evergreen system has begun. Our "go live" date is scheduled for August 4th.
 - iv. Capital Request: 350 supports for the book shelves. **Motion made by Reppert, supported by Gay, to approve the expenditure of \$874.65 plus shipping cost, to buy book supports for the non-fiction in Coldwater. Motion carried.**
- d. Coldwater Public Library (Holbrook Heritage Room):
- i. Minutes from July 14, 2008 (Placed on file).

- e. Quincy Branch: Wood reports.
 - i. Quincy has been booming all summer. We have had nearly 150 children in the reading program. 115 children are in 5th grade or younger, 22 middle school students and 9 high school students. We are hoping 80 to 90 finish and get goodie bags all this week. We have coupons for the Quincy Dairy Queen, we have adorable little candy bags from the Swallows Nest Book Store with big gummy spiders.
 - ii. We had three programs this summer and we thank the District for the Kalamazoo Nature Center; 62 children and adults attended; Doug Shear's Reading Safari, 48 attended and the Annual Pet Parade had 81 people.
 - iii. We are having a Friday Craft Time with a local artist. Families just love it and the response has been wonderful.
 - iv. The Quincy Township has been good to us and gave us a new air conditioner when ours failed to work. The Township is having the south side of the building repaired due to water damage.
 - v. Quincy Library Flag Preservation:
 - 1. Howard Streeter came and did a presentation and helped us realize how rare it is to have all three items, the Federal Flag, the G.A.R. Post Flag and the G.A.R. Roster Book.
 - 2. Howard Sutcliffe, a Textile Conservator, at The Detroit Institute of Arts came to examine the flags Saturday, June 14. They have been temporary stored and will be restored soon. The estimate was a maximum of \$25,000 to have the flags restored and framed for display.
 - 3. The Quincy Branch Board has set up a flag preservation fund and has begun planning publicity and programs to raise the money.

- f. Sherwood Branch: Horn reports.
 - i. Last Tuesday we had our program, Bugs, Books and Beyond. We had over 20 children and adults attend.
 - ii. In the beginning we had 22 people sign up and at last count we had 30 children signed up for the Summer Reading Club.
 - iii. Tuesday we are going to have a teen party with Pizza and Wii games.
 - iv. I have had a local teenager volunteer to help shelve books and assist with the weekly programs. She has been a great help!
 - v. In August we will be having a book sale at the Sherwood Forest Days.
 - vi. Movies have been every Friday afternoon. Crafts are every Tuesday and Story Time every Thursday.

- g. Union Township Branch:
 - i. Discussed architect plans in Rucker's report.

- 2. Building Committee: Did not meet.
- 3. Ad-Hoc Committee: (Children's Services Committee) Did not meet.
- 4. Personnel Committee: Did not meet.
- 5. Finance Committee: Did not meet.
- 6. Technology Committee / Children's Internet Protection Act: Did not meet.
- 7. Director's report: (Placed on file.)
- 8. Automation report: (Placed on file.)
- 9. Statistical Report: 2008 (Placed on file.)
- 10. Book Budget: 2008 (Placed on file.)
- 11. Capital Projects: 2008 (Placed on file.)

NEW BUSINESS

INFORMATIONAL ITEMS

Patron Comments: Discussed.

EXTENDED PUBLIC COMMENTS

None.

ADJOURNEMENT

Motion made by Gay, supported by Frick, to adjourn the meeting. Meeting adjourned at 7:35 p.m.

Respectfully submitted



Bonnie Frick
Acting BDLS Secretary

Gina Horn, Recording Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library System by writing or calling the following:
Branch District Library System, 10 E. Chicago St., Coldwater, Mi 49036 – (517) 278-2341.