

BRANCH DISTRICT LIBRARY
BOARD MEETINGS
19 OCTOBER 1992
THIRD FLOOR MEETING ROOM
4:00 PM

- I. ROLL CALL:
PRESENT: Jeanne Berg, Claire Heinenon, Vivian Slisher, Bill Stewart, Carol Brown, Richard Sharland, Phyllis Rosenberg, and Greg Hager.
ABSENT: Tim Miller
- II. AGENDA: Claire moved, Vivian seconded, to add appointment of Acting Director under New Business. Approved.
- III. MINUTES: Claire moved, Jeanne seconded, to approve Minutes of September 21, 1992 with corrections of V. D. to read " projection for '93 should be about the same as '92. " Approved.
- IV. BRIEF PUBLIC COMMENTS: None
- V. FINANCES:
A.) Carol moved, Vivian seconded, to accept the September Financial Statement. Approved.
B.) September Operations Chart noted.
C.) Jeanne moved, Claire seconded, to approve payment of Vouchers 3213 - 3269 a \$ 650.00 bill from attorney Andy VanDoren for legal research into conflict of interest status of various Board members, whereas he opined no conflict. Approved.
CORRECTION: Jeanne moved, Claire seconded, to approve payment of Vouchers 3213 - 3269 plus Voucher 3270, a \$650.00 bill which included attorney Andy VanDoren's legal research into conflict of interest status of various Board members, whereas Richard reported Andy opined no conflict."
D.) Penal fines chart noted.
- VI. PENDING BUSINESS:
A.) Reports from Branch Liaisons
1. Bronson - Elated feedback over repaired walls and new shelving.
2. Coldwater - Meets October 19, 1992
CORRECTION: Coldwater - Meets October 20, 1992
3. Quincy - Has a nice turnout of 23 for their storyhour. Their booksale was a great success.

4. Union City - Will have their Book and Bake Sale Friday, 10/23/92. They have the go ahead to lower the ceiling with recessed fixtures for better lighting

B.) Committee Reports

1. Finance - Will bring the Budget to full Board study when Tim is available.
2. Personnel - Had narrowed the new Director candidates to three but two have dropped out. The remaining candidate, Mary Hutchins, will be interviewed by the Board tonight at 6:00 PM.
3. Building - No meeting held.

C.) Bill moved, Jeanne seconded, to accept the snowplowing proposal offered by Thompson Asphalt Products, Inc. Approved.

D.) Automation - Greg reported there is a mutual release between the District and David Burns to which Burns gave one addition, sending it back to attorney Vandoren. Dates for other automation companies to come in will be held after regular Board meeting.

E.) Friends - Greg reported that the Friends Open House at the Library was "wildly" successful. Carolyn Robbing in Sherwood has requested help in getting a Friends group started.

F.) Directors Report

1. Phyllis suggested that Christmas and New Years fall on Thursday that the Library close Thursday through Sunday both holidays. Carol moved, Jeanne seconded, that we be closed December 24 - 25 with pay, and December 26 & 27 with no pay and then be closed December 31 - January 1 with pay and be open January 2 - 3. Approved.

2. Phyllis' recommendation of time clock was discussed. Prices and capabilities needed.

3. Revised Plans of Service for Branches were to board members to be used as working draft.

CORRECTION: Revised Plans of Service for Branches were given to board members to be used as working draft.

VII.

NEW BUSINESS:

A.) Bill moved, Vivian seconded, to approve the Personnel Committee's recommendation of Greg as acting Director at the additional compensation of the current Director's salary rate starting Monday, November 2, 1992 to such time as the new Director starts. Approved.

VIII.

INFORMATIONAL ITEMS: Noted

IX.

EXTENDED PUBLIC COMMENT: None

X. Richard on behalf of the Board recognized Phyllis' 21 full years of service to the community the most recent highlight of which was passage of millage to establish BDLs.

X. ADJOURNMENT: 5:20 PM

Submitted By:

Carol Brown
Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library System. Individuals with disabilities requiring auxiliary aids or services should contact the Branch District Library System by calling or writing the following:
Branch District Library System, 10 East Chicago Street, Coldwater, MI. 49036
517-278-2341, FAX 517-279-7134.