



**Branch District
Library**

www.BranchDistrictLibrary.org

BENJAMIN JEWELL, President, City of Coldwater
THOMAS LOWANDE, Vice President, Union Twp.
MARTHA WATSON, Secretary, City of Coldwater
SUSAN BROOKS, Trustee, County-at-Large
KIMBERLY LANGWORTHY, Trustee, County-at-Large
KAREN SMITH, Trustee, Bronson Twp.
SUSAN SMITH, Trustee, Quincy Twp.

**Board of Trustees Regular Meeting
Conducted Virtually on Zoom/YouTube Due to the Coronavirus
Monday, July 20, 2020
5:30 pm**

In accordance with Michigan Governor Gretchen Whitmer's Executive Order 2020-154, designed to help prevent the spread of the coronavirus by allowing public bodies subject to the Open Meetings Act to use telephone or video conferencing technology to meet and conduct business, the Branch District Library Board of Trustees is holding this special meeting via online live streaming.

Members of the public wishing to participate in the meeting have the following options:

- If you wish only to observe and listen:
 - We recommend you use our YouTube live stream at <https://www.youtube.com/c/BranchdistrictlibraryOrg/live>.
 - Join the meeting on Zoom via the following address: <https://us02web.zoom.us/j/82780817850>.
 - You may also call in on a telephone to listen to the meeting audio. Dial **1-312-626-6799**, and enter meeting ID **827-8081-7850**. A participant ID is not required to listen.
- If you wish to give public comment:
 - Join the meeting on Zoom via the following address: <https://us02web.zoom.us/j/82780817850>. Indicate you wish to speak by pressing the "Raise Hand" icon in Zoom before a public comment period.
 - Send an email by 4:00pm prior to the meeting to the Board of Trustees at https://www.BranchDistrictLibrary.org/library_board.
 - Send an email by 4:00pm prior to the meeting to the Library Director at director@BranchDistrictLibrary.org.
 - Leave a voicemail by 4:00pm prior to the meeting by calling the Library Director at **517-279-7848**.
 - Dial **1-312-626-6799**, and enter meeting ID **827-8081-7850**. A participant ID is not required to listen. If you wish to make a comment, press ***9** on your touchtone phone or keypad before a public comment period.
- During the public comment periods, those indicating they wish to speak will be recognized. Individuals making public comments should state their name and where they live before their comment. The time limit for any individual's public comments will be 5 minutes.

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call / Attendance**

4. Time for Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now by filling out the provided registration card. Some questions may require research, in which case no answer may be available at this time.

5. Consent Agenda (Items A-K)

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A) BDL Regular Board Meeting Minutes: June 15, 2020
- B) Bills: June 2020
- C) Financial Statements: June 2020
- D) Branch County Penal Fine Report: February 2020
- E) Branch County Penal Fine Report: March 2020
- F) Branch County Penal Fine Report: April 2020
- G) Branch County Penal Fine Report: May 2020
- H) Administrative Reports: July 17, 2020
- I) Branch Reports: July 17, 2020
- J) Monthly Statistical Report: June 2020
- K) Publicity and Comments: July 17, 2020

END OF CONSENT AGENDA

6. Approval of the Agenda

7. Millage Rate / L-4029 Form

8. Policy Review: Investment Policy

9. Policy Review: COVID-19 Response and Reopening Policy

10. COVID-19 Update

11. Announcements

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, August 17, 2020, at 5:30 pm at the Bronson Branch Library. If that changes due to the coronavirus, we will make additional public announcements.

12. Additional Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so by filling out the provided registration card. There will be a time limit of five minutes per speaker. Some questions may require research, in which case no answer may be available at this time.

13. Adjournment

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
info@BranchDistrictLibrary.org