

**Board of Trustees Regular Meeting  
Coldwater Branch Library  
10 E. Chicago St., Coldwater MI 49036  
Monday, November 19, 2018  
5:30 pm**

## **AGENDA**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

**4. Time for Public Comments**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now by filling out the provided registration card. Some questions may require research, in which case no answer may be available at this time.

**5. Consent Agenda (Items A-H)**

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A) BDL Regular Board Meeting Minutes: October 15, 2018
- B) Bills: October 2018
- C) Financial Statements: October 2018
- D) Branch County Penal Fine Report: October 2018
- E) Administrative Reports: November 19, 2018
- F) Branch Reports: October 2018
- G) Monthly Statistical Report: October 2018
- H) Publicity and Comments: November 2018

END OF CONSENT AGENDA

**6. Approval of the Agenda**

**7. Building Committee: Met November 12, 2018**

**8. Personnel Committee: Met October 12, 2018**

**9. First Reading of the 2019 Budget**

**10. 2019 Special Revenues Budget**

### **11. Annual Donation Letter**

### **12. Announcements**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, December 17, 2018 at 5:30 pm in the meeting room of the Coldwater Branch Library.

### **13. Additional Public Comments**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so by filling out the provided registration card. There will be a time limit of five minutes per speaker. Some questions may require research, in which case no answer may be available at this time.

### **14. Adjournment**

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
secretary@BranchDistrictLibrary.org