

ASSISTANT DIRECTOR'S REPORT December 16, 2016

- The 7-year-old photocopier at the Coldwater Branch died and was replaced with an off-lease model identical to several others in use in BDL from Solutions of Southwest Michigan. The cost was \$1850, significantly cheaper than the \$3554 we paid in 2009 for the last one.
- I met with another construction firm—Grand River Builders of Grand Rapids, the company who did the Tibbits renovation—to get a second quote for the renovation of the Coldwater Branch front steps, which the City of Coldwater requested. They are working on the quote.
- Coldwater Branch Building Maintenance:
 - The light fixtures on both public entryways were replaced. There was a wiring problem on one, and both used a single type of special bulb used nowhere else in the building. We replaced them with LED fixtures, as we are with all other fixtures that we replace.
 - The water fountain was worked on for over-spraying and poor drainage.
 - The locks approved by the Board in June 2015 to secure the fire exits in accordance to Michigan State Police recommendation were finally installed.
- I'm back to working on projects that have been on the backburner for a year, some of these won't show results for a while yet, so stay tuned!

Submitted by John Rucker