



**Coldwater Public
Library**

10 E. Chicago St. Coldwater MI 49036

CAROLE BOLTON, President
KELLI NANTZ, Secretary
LORI LOVEBERRY
RALPH STEVENS
JAMES TROUST

Advisory Board Regular Meeting
10 E. Chicago St., Coldwater MI 49036
Monday, June 13, 2016
4:00 PM

MINUTES

Interim Director, Rucker called the meeting of the Coldwater Public Library Board of Directors to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Attendance

Carole Bolton: James Troust; Ralph Stevens; Lori Loveberry; John Rucker; Gina Horn; Bonnie Sherman

ABSENT

Kelli Nantz (excused)

Election of Officers

Rucker calls for nomination of CPL Board President.

Troust nominates Bolton for CPL Board President, supported by Loveberry. Motion carried.

Bolton takes over the meeting and calls for nominations of CPL Vice President.

Motion by Bolton, supported by Loveberry, to nominate Troust for Vice President. Motion carried.

Bolton calls for nominations for CPL Board Secretary.

Motion by Loveberry, supported by Stevens, to nominate Kelli Nantz as Secretary. Motion carried.

Approval of the Agenda

Motion by Troust, supported by Stevens, to accept the CPL agenda as presented. Motion carried.

Approval of the Minutes

Motion by Troust, supported by Loveberry, to approve the minutes of May 9, 2016 as submitted.

Motion carried.

CORRESPONDENCE

None

FINANCES

1. Statement from the City of Coldwater: NA
2. CPL Donations: May 2016

Motion by Troust, supported by Stevens, to accept the donation report submitted by Darlene Curtis. Motion carried.

PENDING BUSINESS

Branch District Library Sign

The sign at the front of the building says nothing about the Holbrook Heritage Room. Rucker will check into adding a sign for the Holbrook Heritage Room and will have a report at the July meeting.

NEW BUSINESS

1. Heritage Room Report: Sherman reports
 1. There were 51 visitors; 29 phone requests and 26 internet requests for the month of May.
 2. We have a lot of duplicate items. Should we donate the duplicates to the State Library or possibly Allen County Public Library Ft. Wayne, since they have the 2nd largest genealogy research department in the US.
2. Director's Report:
 1. We will be holding an Open House for our new Director, Linda Lyshol on Wednesday, July 13th from 5 to 7 pm.
 2. The elevator and fire alarms are working. We can now make announcements over the PA system. There is a box on the wall in the west entryway. This is a key box for the fire department and police, in case they need to get into the building, they won't have to break our doors to do it.
 3. There was a software upgrade with the H-Vac system.
 4. We will soon be able to process credit card transactions with our new cash registers.
 5. The lease is on the agenda for the City Council meeting.
 6. The roof is fixed. The painters are scheduled to come in to repair the water damaged walls in Kids Place.
 7. One of our lights outside the building was torn off the post. We have video of the juveniles who were there, but they are unidentifiable in the surveillance video. A vandalism report was filed with the police.

PATRONS CONCERNS & COMMENTS

None

ADJOURNMENT

The meeting of the Coldwater Public Library Advisory board is adjourned at 4:44 p.m.

Respectfully submitted

Lori Loveberry
Acting CPL Board Secretary

Gina Horn
Recording Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org