- The installation of our new fire alarm system was completed on May 4. Six different contractor crews will converge on the Coldwater Branch Monday, May 16. And the State elevator inspection is scheduled for the same day. We'll make a big announcement about the elevator being restored after we've run it a few days without issue. Here's to hoping my next report will be celebratory!

- We have begun installing Microsoft Office 2016 on all computers. We should be finished soon, and plan to deploy Windows 10 after Summer Reading is over.

- All BDL policies, including personnel policies, are now available on our web site at https://www.BranchDistrictLibrary.org/policies

- An upcoming bill will show a charge of $2,662 for building maintenance. We had an unplanned upgrade of the shared software that controls our HVAC system. We split this cost with the City of Coldwater, and this was our portion.

- We have reached a milestone in our digitization project of the 1970s Coldwater Architectural Survey. Over 5,000 photos have been scanned by our Heritage Room volunteers! Next we move to cataloging the items and adding them to our online repository. This process will take several more months. When the project is completed, we'll make the whole thing publicly available.

- Enough tax money has been received by this point on the calendar that I have started seeking quotes for items to be replaced this year on our hardware replacement plan. Technology Committee members, let's schedule a meeting before June's board meeting so we can get moving on this year's upgrades.

Submitted by John Rucker