



Coldwater Public Library

10 E. Chicago St. Coldwater MI 49036

CAROLE BOLTON, President
JAMES TROUST, VICE PRESIDENT
KELLI NANTZ, Secretary
LORI LOVEBERRY
RALPH STEVENS

Approved
February 8, 2016

Advisory Board Regular Meeting
10 E. Chicago St., Coldwater MI 49036
Monday, January 11, 2016
4:00 PM

MINUTES

President Bolton called the meeting of the Coldwater Public Library Board of Directors to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Attendance

Carole Bolton, CPL Board President; James Troust; Ralph Stevens; Kelli Nantz; Lori Loveberry; John Rucker; Bonnie Sherman; Gina Horn.

ABSENT

None

Approval of the Agenda

Motion by Troust, supported by Loveberry, to accept the CPL agenda as presented. Motion carried.

Approval of the Minutes

Motion by Stevens, supported by Troust, to approve the minutes of December 14, 2015 as submitted. Motion carried.

CORRESPONDENCE

None

FINANCES

1. Listing of Revenues: December 2015
2. Statement of Cash Flow: December 2015

Motion by Troust, supported by Stevens, to accept the listing of revenues and statement of cash flow. Motion carried.

PENDING BUSINESS

None

NEW BUSINESS

1. Volunteer Appreciation Week
 1. Volunteer Luncheon will be on Tuesday, April 12, 2016 in the Meeting Room, 11:30am - 1:00pm
 2. Loveberry will check on prices for water bottles.

2. Heritage Room Report: Sherman reports
 1. There were 22 phone, 6 internet request and 26 visitors for the month of December.
 2. The Heritage room has 2 lateral file cabinets that are falling apart. Sherman requests that the board consider replacing them and purchasing a 3rd lateral file cabinets.
***The board asked that Sherman bring quotes to the next meeting. Sherman will get quotes from local companies.
 3. We have several T-shirts that are left from the last order.
***The board suggested that BDL use the T-shirts as promotional material when the BDL does public events.
3. Director's Report: Rucker reports
 1. In 2 weeks the deadline for applications for the Director position will be up. February 29th will be the Public Forum from 5:30 to 7pm and March 1st the interviews will take place from 9am to 1pm. at the Coldwater Township Hall and open to the public.
 2. As of the first of the year, BDL has taken over the costs for the operation of the Holbrook Heritage Room.
 3. The majority of the work on the elevator was finished last week. We have discovered that our smoke detector components are out of date. The elevator inspection can not be finished until all of the updates are in place. The carpeting in the elevator and other interior upgrades can to begin until the first inspection passes. It will take an additional 6 to 8 weeks for everything to be complete.
 4. We will soon be rolling out out system-wide computer usage/printing and credit card payments.

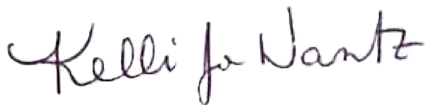
PATRONS CONCERNS & COMMENTS

None

ADJOURNMENT

The meeting of the Coldwater Public Library Advisory board is adjourned at 4:30 p.m.

Respectfully submitted



Kelli Nantz
CPL Board Secretary

Gina Horn
Recording Secretary

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