



**Coldwater Public
Library**

10 E. Chicago St. Coldwater MI 49036

CAROLE BOLTON, President
JAMES TROUST, VICE PRESIDENT
KELLI NANTZ, Secretary
LORI LOVEBERRY
RALPH STEVENS

Approved
July 13, 2015

Advisory Board Regular Meeting
10 E. Chicago St., Coldwater MI 49036
Monday, June 8, 2015
4:00 PM

MINUTES

President Bolton called the meeting of the Coldwater Public Library Board of Directors to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Attendance

Carole Bolton, CPL Board President; James Troust; Ralph Stevens; Kelli Nantz; Lori Loveberry; Evette Atkin; Gina Horn; Bonnie Sherman

ABSENT

None

Election of Officers

Atkin opens nominations for President of the Coldwater Public Library Board of Trustees.

Troust nominates Carole Bolton for CPL Board President, supported by Stevens.

Motion carried. Bolton takes over the meeting and calls for nominations for Vice President.

Nantz nominates Jim Troust for CPL Board Vice President, supported by Loveberry.

Motion carried. Bolton calls for nominations for Secretary. **Loveberry nominates Kelli**

Nantz for CPL Board Secretary, supported by Stevens. Motion carried.

Approval of the Agenda

Motion by Troust, supported by Stevens, to accept the CPL agenda as presented. Motion carried.

Approval of the Minutes

Motion by Stevens, supported by Troust, to approve the minutes of May 11, 2015 as submitted.

Motion carried.

CORRESPONDENCE

FINANCES

1. Listing of Revenues: May 2015
2. Statement of Cash Flow: May 2015

Motion by Troust, supported by Nantz, to accept the listing of revenues and statement of cash flow.

Motion carried.

PENDING BUSINESS

1. Heritage Room Aide: Bolton, Nantz and Atkin interviewed 2 candidates for the position and decided to hire Bonnie Sherman. Bonnie has been a volunteer in the Holbrook Heritage Room for 13 years and we are happy to have her on board as a staff member. Bonnie will be scheduling herself for 16 hours a week, with a 4 hour leeway to allow for subbing when volunteers are unable to work.

NEW BUSINESS

1. Heritage Room Report: Bonnie Sherman reports
 1. We had 41 visitors with 12 phone requests.
 2. We need to have 1 or 2 more volunteers.
2. Director's Report:
 1. The city of Coldwater received a bid on the gutters for the library. The city agreed to cover half of the expense to repair the gutters. The BDL Board has agreed to cover the other half of the expense.
 2. We are continuing to work with the electricians for the installation of the security cameras.
 3. The elevator is out again. The one of the sensors died and had to be upgraded. The second sensor went out a week later. The cost for one sensor was \$4,500, however Otis told us they would not charge us for the second sensor. We are getting bids from several companies to upgrade the elevator.
 4. We have started a digitization project in the Heritage Room. Lori Rosenberg wanted to volunteer some time in the Heritage Room, so this was the perfect time to start this project. The volunteers in the HHR have been trained as well. The volunteers and staff are excited and once we finish with the houses in Coldwater, we will start on the family files.
 5. Since Nola Baker has left there has not been anyone ordering for the Heritage Room. It is important to be able to develop the collection in the Heritage room, so Bonnie will be trained on ordering. I would like to propose a book budget of \$500 for this year. **Motion by Stevens, supported by Troust, to approve a \$500 book budget in accordance with the needs of the Holbrook Heritage Room. Motion carried.**
 6. So far we have received \$1,797 for the Renshaw Memorial.
 7. Changing the price for copies from .50 to .15 has been very popular and more copies are being made.

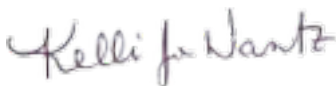
PATRONS CONCERNS & COMMENTS

None

ADJOURNMENT

The meeting of the Coldwater Public Library Advisory board is adjourned at 4:55 p.m.

Respectfully submitted



Kelli Nantz
CPL Board Secretary

Gina Horn
Recording Secretary

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