

Board of Trustees Regular Meeting  
Alganssee Branch Library  
580-B S. Ray Quincy Rd., Quincy, MI 49082  
Monday, May 18, 2015 5:30 pm

## MINUTES

### 1. Call to Order

BDL President Erica Ewers called the meeting to order at 5:30 pm.

### 2. Pledge of Allegiance

### 3. Roll Call / Attendance

Board Members Present: Erica Ewers, Daniel Gordon, Benjamin Jewell, Marilyn Johnson, Susan Smith, Lewis Uhrig.

Board Members Absent: Martha Watson (excused).

Others Present: Evette Atkin, Gina Horn, Jan Clark, Darlene Curtis, John Rucker, Lynnell Eash.

### 4. Time for Public Comments

Ewers welcomes the board to the Alganssee Branch.

### 5. Consent Agenda (Items A-K)

**Motion made by Uhrig, supported by Gordon, to approve the Consent Agenda as written and place the items within on file. Motion carried.**

A) BDL Regular Board Meeting Minutes: April 20, 2015

B) CPL Regular Board Meeting Minutes: April 13, 2015

C) Financial Statements: April 2015

D) Branch County Penal Fine Report: April 2015

E) Branch Reports: May 8, 2015

F) Coldwater Kids' Place Report: May 2015

G) Coldwater Adult Programming Report: May 2015

Systems Librarian Report\*: No Report

\* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

H) Monthly Statistical Report: April 2015

I) Book Budget: April 2015

J) Capital Projects: April 2015

Newspaper Coverage: No report.

K) Patron Comments: May 14, 2015

END OF CONSENT AGENDA

6. **Approval of the Agenda**  
**Motion made by Smith, supported by Uhrig, to approve the Agenda moving the Building Committee report ahead of the Capital Request. Motion carried.**
7. **Bills: May 1 and May 15, 2015**  
**Motion made by Gordon, supported by Jewell, to approve the bills of May 1, and May 15, 2015. Motion carried.**
8. **\*\*\*Building Committee: Met May 6, 2015** **Motion by Jewell, supported by Uhrig, to accept the Building Committee's recommendation to replace the carpet on the stairs at minimal cost to the library. Motion carried.**
9. **Capital Requests:**
  - A) **Coldwater Branch**  
**Motion made by Uhrig, supported by Gordon, to approve the expenditure of \$4,624.40 from the Fisher Fund to replace/upgrade a sensor on the elevator at the Coldwater Branch. Motion carried.**
  - B) **Bronson Branch**  
**Motion made by Uhrig, supported by Smith, to approve the Bronson Capital request for a ScanPro digital microfilm scanner in the amount of \$3,406 to be paid from the Bronson Capital fund. Motion carried.**
10. **AED Request:** The board has approved closing the Coldwater Branch on October 26<sup>th</sup> for In-Service Staff Training. The staff will receive training with the Michigan State Police and the Red Cross. In the training with the Red Cross, all staff will be trained on how to use the automated external defibrillator (AED).
  - A) **Initial Cost**
  - B) **Option 2**
  - C) **2-Year Maintenance Cost****Motion by Gordon, supported by Jewell, to purchase the AED, option A for 10,512.80 to be paid out of Major District Projects. Motion carried.**
11. **Report from this month's host branch:** Alganssee Branch, Clark reports
  - A) Just wanted to comment on what a nice job the Quincy Branch staff and Friends did hosting the Annual Friends of the Library meeting. The food was wonderful and there were lots of ideas shared.
  - B) Alganssee will be having a big book sale at Erica Ewers house/garage. This way if it rains, we won't have to scramble to get the books packed up and elderly patrons won't have to try to navigate the hill to get to the book sale in the yard of the library.
  - C) Some of the children came into the library and wanted to play ABCmouse.com, an online learning game that is on the library website. It is really cool and everyone really enjoyed themselves.
  - D) We have been busy weeding; getting ready for Summer Reading sign-up and getting ready for the book sale. It has been quite busy here.  
Placed on file.
12. **Director's Report: May 15, 2015**  
Credit Card: **Motion by Uhrig, supported by Jewell, to change the credit card limit to**

**\$10,000. Motion carried.** Report is placed on file.

**13. Announcements**

**Motion by Uhrig, supported by Gordon, to move the June meeting back to Coldwater. Motion carried.**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 15th, at 5:30 pm at the Coldwater Branch, 3<sup>rd</sup> floor meeting room.

**14. Additional Public Comments**

None.

**15. Adjournment**

**Motion by Jewell, supported by Gordon, to adjourn the meeting of the Branch District Library Board. Meeting adjourned at 6:45 pm.**

Respectfully Submitted,



Marilyn Johnson  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
secretary@BranchDistrictLibrary.org