

BRANCH DISTRICT LIBRARY
FINANCIAL STATEMENTS
MARCH 31, 2015 AND 2014

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Taylor, Plant & Watkins, P.C.

Certified Public Accountants
and Business Advisors

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INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

To the Members of the Branch
District Library Board
Branch County, Michigan

April 13, 2015

We have compiled the accompanying balance sheets of Branch District Library as of March 31, 2015 and 2014, and the related statements of revenues, expenditures and changes in fund balance, and other supplemental information for the three months then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements and additional information in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements or additional information.

Management has elected to omit substantially all of the disclosures and the statements of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statements of cash flows were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The accompanying annual budget of Branch District Library for the year ending December 31, 2015, has not been compiled or examined by us and, accordingly, we do not express an opinion or any other form of assurance on it.

To the Members of the Branch
District Library Board
Branch County, Michigan

April 13, 2015

Management has elected to omit the summaries of significant assumptions and accounting policies required under established guidelines for presentation of prospective financial statements. If the omitted summaries were included in the budgeted information, they might influence the user's conclusions about the entity's budgeted information. Accordingly, this budgeted information is not designed for those who are not informed about such matters.


TAYLOR, PLANT & WATKINS, P.C.

BRANCH DISTRICT LIBRARY

**GENERAL FUND
BALANCE SHEETS**

ASSETS

	March 31,	
	2015	2014
Cash	\$ 992,401.83	\$ 487,864.74
Investments	400,721.68	500,964.03
Due from County	29,314.80	59,604.65
Due from the City of Coldwater	46.10	44.06
Prepaid expenses	<u>3,766.15</u>	<u>3,766.15</u>
Total assets	<u>\$ 1,426,250.56</u>	<u>\$ 1,052,243.63</u>

LIABILITIES AND FUND EQUITY

LIABILITIES

Accounts payable	\$ 18,376.94	\$ 12,533.70
Due to the City of Coldwater	122.00	43.50
Payroll taxes payable	8,270.90	6,943.93
Accrued wages	<u>31,616.10</u>	<u>24,758.04</u>
Total liabilities	58,385.94	44,279.17

FUND BALANCE

	<u>1,367,864.62</u>	<u>1,007,964.46</u>
Total liabilities and fund equity	<u>\$ 1,426,250.56</u>	<u>\$ 1,052,243.63</u>

**BRANCH DISTRICT LIBRARY
SPECIAL REVENUE TRUST FUND
BALANCE SHEETS**

ASSETS

	March 31,	
	2015	2014
Cash	\$ 117,417.13	\$ 117,359.70
Restricted assets:		
Cash	<u>71,397.37</u>	<u>67,981.46</u>
 Total assets	 <u>\$ 188,814.50</u>	 <u>\$ 185,341.16</u>

LIABILITIES AND FUND EQUITY

LIABILITIES

Accounts payable	\$ 895.11	\$ 3,624.84
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FUND BALANCE

Restricted:

Bronson operations	4,358.54	7,396.44
A. Barnett memorial	7,734.71	0.00
Fisher memorial	28,236.96	27,799.38
Dallen memorial	847.98	842.04
Morton memorial	28,874.07	28,813.80
G. Barnett memorial	<u>1,297.04</u>	<u>729.80</u>

Total Restricted	71,349.30	65,581.46
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Committed	<u>116,570.09</u>	<u>116,134.86</u>
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Total fund balance	<u>187,919.39</u>	<u>181,716.32</u>
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Total liabilities and fund equity	<u>\$ 188,814.50</u>	<u>\$ 185,341.16</u>
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BRANCH DISTRICT LIBRARY

**CAPITAL PROJECTS FUND
BALANCE SHEETS**

ASSETS

	March 31,	
	2015	2014
Cash	\$ 249,653.83	\$ 130,910.17
Investments	101,207.39	101,005.64
<i>Total assets</i>	<u>\$ 350,861.22</u>	<u>\$ 231,915.81</u>

LIABILITIES AND FUND EQUITY

LIABILITIES

Accounts payable \$ 14,039.12 \$ 83.73

FUND BALANCE

336,822.10 231,832.08

*Total liabilities and
fund equity*

\$ 350,861.22 \$ 231,915.81

BRANCH DISTRICT LIBRARY

**PERMANENT TRUST FUND
BALANCE SHEETS**

ASSETS

	March 31,	
	2015	2014
<i>Restricted assets:</i>		
Cash	\$ 52,000.00	\$ 52,000.00
Investments	<u>90,133.62</u>	<u>90,133.62</u>
<i>Total assets</i>	<u>\$ 142,133.62</u>	<u>\$ 142,133.62</u>

LIABILITIES AND FUND EQUITY

LIABILITIES

Accounts payable	\$ 0.00	\$ 0.00
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FUND BALANCE

Restricted:

Simmelroth memorial	50,000.00	50,000.00
Dallen memorial	2,000.00	2,000.00
Barnett memorial	<u>90,133.62</u>	<u>90,133.62</u>

<i>Total fund balance</i>	<u>142,133.62</u>	<u>142,133.62</u>
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<i>Total liabilities and fund equity</i>	<u>\$ 142,133.62</u>	<u>\$ 142,133.62</u>
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BRANCH DISTRICT LIBRARY

**GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE COMPARED TO BUDGET**

	<u>Month Ended March 31, 2015</u>	<u>Three Months Ended March 31, 2015</u>	<u>Budget Year to Date 2015</u>	
			<u>Amount</u>	<u>Variance</u>
REVENUES				
Taxes	\$ 326,557.97	\$ 941,361.97	\$ 1,192,813.54	\$ (251,451.57)
State shared revenue	0.00	0.00	25,200.00	(25,200.00)
Interest earned	309.55	420.80	1,200.00	(779.20)
Penal fines	11,314.80	46,476.97	269,000.00	(222,523.03)
Charges for services	1,240.51	2,839.55	21,000.00	(18,160.45)
Reimbursements	800.60	4,232.01	33,583.00	(29,350.99)
Miscellaneous	1,520.85	3,666.66	14,000.00	(10,333.34)
Total revenues	341,744.28	998,997.96	1,556,796.54	(557,798.58)
EXPENDITURES				
Library	90,399.49	308,594.29	1,495,431.80	(1,186,837.51)
Total expenditures	90,399.49	308,594.29	1,495,431.80	(1,186,837.51)
Excess (deficiency) of revenues over expenditures	251,344.79	690,403.67	61,364.74	629,038.93
OTHER SOURCES (USES)				
Transfers from (to) other funds	0.00	0.00	34,085.00	(34,085.00)
Excess (deficiency) of revenues and other sources over expenditures	\$ 251,344.79	690,403.67	95,449.74	594,953.93
FUND BALANCE - BEGINNING		677,460.95	677,000.00	460.95
FUND BALANCE - ENDING		\$ 1,367,864.62	\$ 772,449.74	\$ 595,414.88

See accountant's compilation report

BRANCH DISTRICT LIBRARY
SPECIAL REVENUE TRUST FUND
STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	Month Ended March 31,		Three Months Ended March 31,	
	2015	2014	2015	2014
REVENUES				
<i>Interest earned</i>	\$ 121.13	\$ 92.03	\$ 262.62	\$ 278.53
<i>Donations</i>	939.10	1,940.00	5,351.43	7,527.97
<i>Total revenues</i>	1,060.23	2,032.03	5,614.05	7,806.50
EXPENDITURES				
<i>Books</i>	1,020.42	1,352.09	2,183.69	2,687.97
<i>Bronson endowment</i>	0.00	42.58	300.72	492.38
<i>Aileen Barnett endowment</i>	48.07	0.00	48.07	0.00
<i>Friends of the Library</i>	2,400.00	2,400.00	2,400.00	2,400.00
<i>Total expenditures</i>	3,468.49	3,794.67	4,932.48	5,580.35
<i>Excess (deficiency) of revenues over expenditures</i>	\$ (2,408.26)	\$ (1,762.64)	681.57	2,226.15
FUND BALANCE - BEGINNING			187,237.82	179,490.17
FUND BALANCE - ENDING			\$ 187,919.39	\$ 181,716.32

See accountant's compilation report

BRANCH DISTRICT LIBRARY
CAPITAL PROJECTS FUND
STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	Month Ended March 31,		Three Months Ended March 31,	
	2015	2014	2015	2014
REVENUES				
Taxes	\$ 60,530.84	\$ 37,142.85	\$ 174,461.71	\$ 98,300.17
Interest earned	46.69	19.08	98.58	38.21
<i>Total revenues</i>	60,577.53	37,161.93	174,560.29	98,338.38
EXPENDITURES				
Automation	13,929.13	0.00	13,929.13	0.00
Capital outlay	109.99	83.73	1,852.40	814.35
<i>Total expenditures</i>	14,039.12	83.73	15,781.53	814.35
<i>Excess (deficiency) of revenues over expenditures</i>	46,538.41	37,078.20	158,778.76	97,524.03
OTHER SOURCES (USES)				
Debt service	0.00	0.00	0.00	(10,101.69)
<i>Total other sources (uses)</i>	0.00	0.00	0.00	(10,101.69)
<i>Excess (deficiency) of revenues over expenditures and other uses</i>	\$ 46,538.41	\$ 37,078.20	158,778.76	87,422.34
FUND BALANCE - BEGINNING			178,043.34	144,409.74
FUND BALANCE - ENDING			\$ 336,822.10	\$ 231,832.08

See accountant's compilation report

BRANCH DISTRICT LIBRARY
PERMANENT TRUST FUND
STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	Month Ended March 31,		Three Months Ended March 31,	
	2015	2014	2015	2014
REVENUES				
Total revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
EXPENDITURES				
Total expenditures	0.00	0.00	0.00	0.00
Excess (deficiency) of revenues over expenditures	\$ 0.00	\$ 0.00	0.00	0.00
FUND BALANCE - BEGINNING			142,133.62	142,133.62
FUND BALANCE - ENDING			\$ 142,133.62	\$ 142,133.62

See accountant's compilation report

BRANCH DISTRICT LIBRARY
OTHER SUPPLEMENTAL INFORMATION
GENERAL FUND
SCHEDULE OF EXPENDITURES COMPARED TO BUDGET

	Month Ended		Three Months		Budget Year to Date	
	March 31, 2015		Ended		2015	
			March 31, 2015		Amount	Variance
<i>Salaries</i>	\$	52,464.65	\$	179,203.28	\$ 883,085.00	\$ (703,881.72)
<i>Payroll taxes</i>		4,008.95		13,728.30	70,646.80	(56,918.50)
<i>Unemployment</i>		0.00		0.00	14,100.00	(14,100.00)
<i>Workers compensation</i>		0.00		610.00	2,500.00	(1,890.00)
<i>Longevity</i>		0.00		650.00	4,300.00	(3,650.00)
<i>Board per diem</i>		75.00		75.00	900.00	(825.00)
<i>Contract labor</i>		0.00		65.22	300.00	(234.78)
<i>Hospitalization</i>		4,497.47		17,061.48	80,000.00	(62,938.52)
<i>Deferred compensation</i>		0.00		2,500.00	4,500.00	(2,000.00)
<i>Employee relations</i>		69.95		394.95	600.00	(205.05)
<i>Contracted services</i>		0.00		0.00	18,000.00	(18,000.00)
<i>Training</i>		648.22		908.22	7,500.00	(6,591.78)
<i>Facilities rent</i>		0.00		0.00	600.00	(600.00)
<i>Telephone</i>		541.71		1,533.63	10,000.00	(8,466.37)
<i>Utilities</i>		4,325.93		11,664.65	50,000.00	(38,335.35)
<i>Insurance</i>		0.00		0.00	11,500.00	(11,500.00)
<i>Maintenance</i>		3,850.80		15,514.62	74,040.00	(58,525.38)
<i>Equipment maintenance</i>		442.90		1,738.41	9,000.00	(7,261.59)
<i>Network maintenance</i>		21.19		686.19	15,000.00	(14,313.81)
<i>Office supplies</i>		3,043.55		12,498.38	36,000.00	(23,501.62)
<i>Interloan document delivery</i>		(1.37)		80.00	7,500.00	(7,420.00)
<i>Postage</i>		19.80		407.02	4,000.00	(3,592.98)
<i>Books</i>		11,296.85		25,120.11	100,000.00	(74,879.89)
<i>Periodicals</i>		607.70		709.50	6,500.00	(5,790.50)
<i>Audio visual</i>		437.79		1,848.34	14,000.00	(12,151.66)
<i>Membership and dues</i>		0.00		435.00	2,000.00	(1,565.00)
<i>Transportation</i>		605.16		1,563.82	8,000.00	(6,436.18)
<i>Community promotions</i>		1,029.82		2,549.66	16,360.00	(13,810.34)
<i>Printing and publishing</i>		0.00		0.00	1,000.00	(1,000.00)
<i>Payroll fees</i>		42.92		121.22	500.00	(378.78)
<i>Professional services</i>		2,370.50		15,197.00	40,000.00	(24,803.00)
<i>Correction of prior year taxes</i>		0.00		1,730.29	3,000.00	(1,269.71)
<i>Total expenditures</i>	\$	90,399.49	\$	308,594.29	\$ 1,495,431.80	\$ (1,186,837.51)

See accountant's compilation report

BRANCH DISTRICT LIBRARY
BRONSON FIDUCIARY RESERVED FUND

BRONSON INCOME 2015 (BEGINNING BALANCE) \$14,832.85

INCOME:

ALLOCATED INTEREST	(JAN)	2.54
ALLOCATED INTEREST	(FEB)	1.82
ALLOCATED INTEREST	(MAR)	0.90

TOTAL INCOME \$5.26

EXPENSES:

TRANSFER TO AILEEN BARNETT		(10,428.18)
LUDWICK ELECTRIC	(FEB)	(280.00)
LYNELL EASH	(FEB)	(20.72)
ADJUST TRANSFER AMOUNT	(MAR) **	249.33

TOTAL DISBURSEMENTS (10,479.57)
(#655-201: #640-201)

**TO CORRECT ORIGINAL TRANSFER TO AILEEN BARNETT

BALANCE ENDOWMENT RESERVED FUND \$4,358.54
(#302200)

BRANCH DISTRICT LIBRARY
AILEEN BARNETT RESERVED FUND

A. BARNETT INCOME 2015 (BEGINNING BALANCE) \$0.00

INCOME:

TRANSFER TO AILEEN BARNETT	10,428.18
ADJUST FOR 2014 EXPENSES, NOT INCLUDED IN TRANSFER	(249.33)
ALLOCATED INTEREST (FEB)	2.00
ALLOCATED INTEREST (MAR)	1.93

TOTAL INCOME \$10,182.78

EXPENSES:

LYNELL EASH (MAR)	(48.07)
CENTURY BANK & TRUST (MAR)	(2,400.00)

TOTAL DISBURSEMENTS (2,448.07)
(#655-206, 680-200)

BALANCE ENDOWMENT RESERVED FUND \$7,734.71
(#302300)

BRANCH DISTRICT LIBRARY
G.BARNETT FIDUCIARY RESERVED FUND

BARNETT INCOME 2015 (BEGINNING BALANCE) \$1,173.56

INCOME:

DEPOSIT (JAN)	22.97
ALLOCATED INTEREST (JAN)	0.20
DEPOSIT (FEB)	29.98
ALLOCATED INTEREST (FEB)	0.23
DEPOSIT (MAR)	69.83
ALLOCATED INTEREST (MAR)	0.27

TOTAL INCOME \$123.48

EXPENSES:

#640202 TOTAL DISBURSEMENTS 0.00

BALANCE ENDOWMENT RESERVED FUND \$1,297.04

#304300

BRANCH DISTRICT LIBRARY
MORTON

MORTON 2015 (BEGINNING BALANCE) \$28,857.50

INCOME:

ALLOCATED INTEREST	(JAN)	4.90
ALLOCATED INTEREST	(FEB)	5.54
ALLOCATED INTEREST	(MAR)	6.13

TOTAL INCOME \$16.57

EXPENSES:

TOTAL DISBURSEMENTS 0.00

BALANCE ENDOWMENT RESERVED FUND \$28,874.07
(#304400)