



MARTHA WATSON, President County-at-Large  
ERICA EWERS, Vice President, County-at-Large  
BONNIE FRICK, Secretary, Quincy  
DANIEL GORDON, City of Coldwater  
BENJAMIN JEWELL, City of Coldwater  
MARILYN JOHNSON, Union Twp.  
LEWIS UHRIG, Bronson

Board of Trustees Regular Meeting  
Coldwater Branch Library  
10 E. Chicago St., Coldwater MI 49036  
Monday, May 19, 2014  
5:30 pm

## MINUTES

### CALL TO ORDER

BDL President Martha Watson called the meeting to order at 5:30 pm.

### ATTENDANCE

Erica Ewers, Bonnie Frick, Daniel Gordon, Benjamin Jewell, Marilyn Johnson, Lewis Uhrig, Martha Watson.

### ABSENT

None.

### OTHERS PRESENT

Evette Atkin; John Rucker; Lynnell Eash; Gina Horn

### APPROVAL OF THE AGENDA

**Motion made by Ewers, supported by Uhrig, to approve the Agenda as written. Motion carried.**

### TIME FOR PUBLIC COMMENTS

None.

### CONSENT AGENDA (ITEMS 1-15)

#### Meeting Minutes

1. BDL Regular Board Meeting: March 17, 2014
2. BDL Regular Board Meeting: April 21, 2014
3. BDL Special Board Meeting: May 7, 2014
4. CPL Regular Board Meeting: April 14, 2014

#### Finances

5. Financial Statements: April 2014
6. Branch County Penal Fine Report: April 2014

#### Reports from Branches & Departments

7. Branches: May 16, 2014
8. Coldwater Kids' Place: May 2014

9. Coldwater Adult Programming: May 2014
10. Director's Report: May 16, 2014
11. Systems Librarian\*: May 16, 2014

\* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

#### Statistical Reports & Informational Items

12. Monthly Statistical Report: April 2014
13. Book Budget: April 2014
14. Capital Projects: April 2014
15. Newspaper Coverage: May 16, 2014

#### Correspondence & Patron Comments

None.

**Motion made by Gordon, supported by Johnson, to approve the Consent Agenda as written and place the items within on file. Motion carried.**

#### END OF CONSENT AGENDA

#### DISCUSSION & ACTION ITEMS (ITEMS 16-19)

16. Bills: April 18, May 1, May 2, and May 16, 2014  
**Motion made by Ewers, supported by Gordon, to approve the bills of April 18, May 1, May 2, and May 16, 2014. Motion carried.**
17. ██████████ Trust: Information has been sent. Currently our authorized signatory's are the Board President (Martha Watson), Board Secretary (Bonnie Frick), Director (Evette Atkin) & the Bookkeeper (Jeanne Berg).
18. Capital Request: Sherwood & Union **Motion made by Uhrig, supported by Jewell, to approve the Capital Improvement requests for Sherwood (metal storage cabinet up to \$400) and Union branches (swinging letter-board sign \$224.99) as submitted, plus shipping and handling. Motion carried.**
19. Finance Committee Report: Met on May 7, 2014. Ewers reports, we have two CD's that mature in June. One at Honor Credit Union and the other at Monarch Bank. We recommend that the board transfer the CD at the credit union to a money market and roll over the CD at Monarch for another 6 months. **Motion by Ewers, supported by Gordon, to approve the recommendation of the Finance Committee and roll over the CD at Monarch Bank and to move the CD at Honor Credit Union to a Money Market. Motion carried.**
20. Millage Language: Resolution & Ballot Language **Motion made by Watson, supported by Gordon, to approve the Resolution and Ballot Language. Roll call vote: Ayes 7; Nays 0; Absent 0. Motion carried.**
21. Director's Evaluation: Discussed continue spending time at branches, and continue communication within the community. **Motion made by Uhrig, supported by Gordon, to continue Atkin's contract of employment for another year. Motion carried.**  
Placed on File.

#### ADDITIONAL COMMENTS & ANNOUNCEMENTS


1. Ewers commented that some of the branches are not spending their book budget. Berg replied that the Managers are about where they should be for the first 4 months of the year. We need to make sure that we save some of our budget for books in the fall, as that is when more books are released.

2. The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 16, 2014 at 5:30 pm at the Lucille E. Dearth Union Twp. Branch Library.

**ADJOURNMENT**

**Motion made by Frick, supported by Ewers, to adjourn the meeting. Motion carried. The meeting was adjourned at 7:03 pm.**

Respectfully Submitted,



Bonnie Frick  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
[secretary@BranchDistrictLibrary.org](mailto:secretary@BranchDistrictLibrary.org)