



MARTHA WATSON, President County-at-Large
ERICA EWERS, Vice President, County-at-Large
BONNIE FRICK, Secretary, Quincy
DANIEL GORDON, City of Coldwater
BENJAMIN JEWELL, City of Coldwater
MARILYN JOHNSON, Union Twp.
LEWIS UHRIG, Bronson

Board of Trustees Regular Meeting
Coldwater Branch Library
10 E. Chicago St., Coldwater MI 49036
Monday, April 21, 2014
5:30 pm

MINUTES

CALL TO ORDER

BDL President Martha Watson called the meeting to order at 5:30 pm.

ATTENDANCE

Erica Ewers, Bonnie Frick, Marilyn Johnson, Lewis Uhrig, Martha Watson.

ABSENT

Daniel Gordon (excused), Benjamin Jewell (excused)

OTHERS PRESENT

Evette Atkin, Director; John Rucker, Assistant Director; Jeanne Berg, Bookkeeper; Lynnell Eash, Bronson Branch Manager; Gina Horn, Administrative Assistant; Russ Jennings, Algansee Twp. Supervisor.

APPROVAL OF THE AGENDA

Motion made by Uhrig, supported by Ewers, to approve the Agenda as written. Motion carried.

TIME FOR PUBLIC COMMENTS

None.

CONSENT AGENDA (ITEMS 1-30)

Meeting Minutes

1. BDL Regular Board Meeting: February 24, 2014
2. BDL Regular Board Meeting: March 17, 2014
3. CPL Regular Board Meeting: February 10, 2014
4. CPL Regular Board Meeting: March 10, 2014

Finances

5. 1st Quarter Financial Statements: Three Months Ending March 31, 2014
6. Financial Statements: February 2014
7. Financial Statements: March 2014
8. Branch County Penal Fine Report: December 2013
9. Branch County Penal Fine Report: January 2014

10. Branch County Penal Fine Report: February 2014
11. Branch County Penal Fine Report: March 2014

Reports from Branches & Departments

12. Branches: March 2014
13. Branches: April 2014
14. Coldwater Kids' Place: March 2014
15. Coldwater Kids' Place: April 2014
16. Coldwater Adult Programming: March 2014
17. Coldwater Adult Programing: April 2014
18. Systems Librarian*: March 14, 2014
19. Systems Librarian*: April 17, 2014

* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

Statistical Reports & Informational Items

20. Monthly Statistical Report: February 2014
21. Monthly Statistical Report: March 2014
22. Book Budget: February 2014
23. Book Budget: March 2014
24. Capital Projects: February 2014
25. Capital Projects: March 2014
26. Utility Comparison Update: March 2014
27. Newspaper Coverage: March 2014
28. Newspaper Coverage: April 2014

Correspondence & Patron Comments

29. Patron Comments: March 2014
30. Patron Comments: April 2014

Motion made by Frick, supported by Uhrig, to approve the Consent Agenda as written and place the items within on file. Motion carried.

END OF CONSENT AGENDA

DISCUSSION & ACTION ITEMS (ITEMS 31-35)

31. Bills: March 21, April 1, and April 4, 2014 **Motion by Ewers, supported by Johnson, to approve the bills of March 21, April 1, and April 4, 2014 as submitted. Motion carried.**
32. Capital Improvement Requests: Union Twp. Branch would like to purchase a used, Minolta C-35 copier/fax from Solutions of Southwest Michigan for \$2,200 from their Capital fund. **Motion by Frick, supported by Johnson, to approve the expenditure of \$2,200 for a copier/fax from their Capital Improvement. Motion Carried.**
33. Russ Jennings, Algansee Twp. Supervisor: Preposed the possibility of moving the Algansee branch from the store to the Algansee Township Hall. **Motion by Frick, seconded by Johnson, to support the exploration of possibly moving the Algansee branch from it's current location to the Algansee Township Hall. Motion carried.**
34. Evergreen Hosting and Support Contract: Lyrasis will no longer be hosting Evergreen. We have a bid from Equinox for 1 year of hosting and support for \$6,000. **Motion made by Uhrig, supported by Frick, to approve the expenditure of \$6,000 from Future Automation for Evergreen hosting and support. Motion carried.**

35. Director's Self Evaluation

ADDITIONAL COMMENTS & ANNOUNCEMENTS

1. There will be no board training at the May meeting. We will look at scheduling it in June.
2. The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, **May 19, 2014** at 5:30 pm **in the meeting room of the Coldwater Branch Library.**

ADJOURNMENT

Motion made by Johnson, supported by Ewers, to adjourn the meeting. Motion carried.
The meeting was adjourned at 7:37 pm.

Respectfully Submitted,



Bonnie Frick
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org