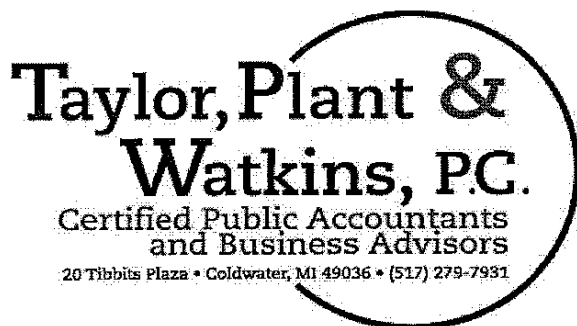


BRANCH DISTRICT LIBRARY
FINANCIAL STATEMENTS
NOVEMBER 30, 2013 AND 2012

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INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

To the Members of the Branch
District Library Board
Branch County, Michigan

December 10, 2013

We have compiled the accompanying balance sheets of Branch District Library as of November 30, 2013 and 2012, and the related statements of revenues, expenditures and changes in fund balance, and other supplemental information for the eleven months then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements and additional information in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements or additional information.

Management has elected to omit substantially all of the disclosures and the statements of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statements of cash flows were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The accompanying annual budget of Branch District Library for the year ending December 31, 2013, has not been compiled or examined by us and, accordingly, we do not express an opinion or any other form of assurance on it.

Management has elected to omit the summaries of significant assumptions and accounting policies required under established guidelines for presentation of prospective financial statements. If the omitted summaries were included in the budgeted information, they might influence the user's conclusions about the entity's budgeted information. Accordingly, this budgeted information is not designed for those who are not informed about such matters.

Taylor, Plant & Watkins, P.C.
TAYLOR, PLANT & WATKINS, P.C.

BRANCH DISTRICT LIBRARY

**GENERAL FUND
BALANCE SHEETS**

ASSETS

	November 30,	
	2013	2012
Cash	\$ 92,198.42	\$ 113,117.33
Investments	499,774.94	498,484.03
Due from County	36,608.43	10,000.00
Due from the City of Coldwater	243.03	991.00
Prepaid expenses	<u>4,046.26</u>	<u>0.00</u>
<i>Total assets</i>	<u>\$ 632,871.08</u>	<u>\$ 622,592.36</u>

LIABILITIES AND FUND EQUITY

LIABILITIES

Accounts payable	\$ 4,889.55	\$ 4,837.79
Due to the City of Coldwater	285.50	146.55
Payroll taxes payable	1,654.01	1,683.11
Accrued wages	<u>26,742.36</u>	<u>37,301.21</u>
<i>Total liabilities</i>	33,571.42	43,968.66

FUND BALANCE

	<u>599,299.66</u>	<u>578,623.70</u>
<i>Total liabilities and fund equity</i>	<u>\$ 632,871.08</u>	<u>\$ 622,592.36</u>

See accountant's compilation report

**BRANCH DISTRICT LIBRARY
SPECIAL REVENUE TRUST FUND
BALANCE SHEETS**

ASSETS

	November 30,	
	2013	2012
Cash	\$ 104,779.03	\$ 95,477.08
Restricted assets:		
Cash	66,645.64	47,592.21
Total assets	\$ 171,424.67	\$ 143,069.29

LIABILITIES AND FUND EQUITY

LIABILITIES

Accounts payable	\$ 1,152.88	\$ 0.00
------------------	-------------	---------

FUND BALANCE

Restricted:

Bronson operations	9,011.82	16,433.76
Fisher memorial	27,489.91	26,026.11
Dallen memorial	840.32	834.91
Morton memorial	28,796.42	0.00
Barnett memorial	507.17	4,297.43

Total Restricted	66,645.64	47,592.21
------------------	-----------	-----------

Committed	103,626.15	95,477.08
-----------	------------	-----------

Total fund balance	170,271.79	143,069.29
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Total liabilities and fund equity	\$ 171,424.67	\$ 143,069.29
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See accountant's compilation report

BRANCH DISTRICT LIBRARY
CAPITAL PROJECTS FUND
BALANCE SHEETS

ASSETS

	November 30,	
	<u>2013</u>	<u>2012</u>
Cash	\$ 44,861.49	\$ 53,041.19
Investments	<u>100,578.98</u>	<u>100,276.69</u>
<i>Total assets</i>	<u>\$ 145,440.47</u>	<u>\$ 153,317.88</u>

LIABILITIES AND FUND EQUITY

LIABILITIES

<i>Accounts payable</i>	\$ 338.00	\$ 12,211.00
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FUND BALANCE

	<u>145,102.47</u>	<u>141,106.88</u>
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*Total liabilities and
fund equity*

	<u>\$ 145,440.47</u>	<u>\$ 153,317.88</u>
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**BRANCH DISTRICT LIBRARY
PERMANENT TRUST FUND
BALANCE SHEETS**

ASSETS

	November 30,	
	<u>2013</u>	<u>2012</u>
<i>Restricted assets:</i>		
<i>Cash</i>	\$ 52,000.00	\$ 52,000.00
<i>Investments</i>	<u>90,133.62</u>	<u>90,133.62</u>
<i>Total assets</i>	<u>\$ 142,133.62</u>	<u>\$ 142,133.62</u>

LIABILITIES AND FUND EQUITY

LIABILITIES

<i>Accounts payable</i>	\$ 0.00	\$ 0.00
-------------------------	---------	---------

FUND BALANCE

<i>Restricted:</i>		
<i>Semmelroth memorial</i>	50,000.00	50,000.00
<i>Dallen memorial</i>	2,000.00	2,000.00
<i>Barnett memorial</i>	<u>90,133.62</u>	<u>90,133.62</u>
<i>Total fund balance</i>	<u>142,133.62</u>	<u>142,133.62</u>
<i>Total liabilities and fund equity</i>	<u>\$ 142,133.62</u>	<u>\$ 142,133.62</u>

See accountant's compilation report

BRANCH DISTRICT LIBRARY
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE COMPARED TO BUDGET

	<u>Month Ended</u> <u>November 30, 2013</u>	<u>Eleven Months Ended</u> <u>November 30, 2013</u>	<u>Budget Year to Date</u> <u>2013</u>	
			<u>Amount</u>	<u>Variance</u>
REVENUES				
Taxes	\$ 4.21	\$ 661,185.61	\$ 655,138.00	\$ 6,047.61
State shared revenue	0.00	23,408.04	23,633.00	(224.96)
Interest earned	6.56	1,195.92	2,700.00	(1,504.08)
Penal fines	24,608.43	164,479.85	100,500.00	63,979.85
Charges for services	692.10	21,785.02	21,000.00	785.02
Reimbursements	631.68	15,011.16	27,041.00	(12,029.84)
Miscellaneous	701.58	13,850.34	15,000.00	(1,149.66)
Total revenues	26,644.56	900,915.94	845,012.00	55,903.94
EXPENDITURES				
Library	68,119.87	856,605.51	957,402.00	(100,796.49)
Total expenditures	68,119.87	856,605.51	957,402.00	(100,796.49)
Excess (deficiency) of revenues over expenditures	(41,475.31)	44,310.43	(112,390.00)	156,700.43
OTHER SOURCES (USES)				
Transfers from (to) other funds	0.00	16,012.00	16,012.00	0.00
Excess (deficiency) of revenues and other sources over expenditures	\$ (41,475.31)	60,322.43	(96,378.00)	156,700.43
FUND BALANCE - BEGINNING		538,977.23	490,000.00	48,977.23
FUND BALANCE - ENDING		\$ 599,299.66	\$ 393,622.00	\$ 205,677.66

See accountant's compilation report

BRANCH DISTRICT LIBRARY
SPECIAL REVENUE TRUST FUND
STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	Month Ended November 30,		Eleven Months Ended November 30,	
	2013	2012	2013	2012
REVENUES				
Interest earned	\$ 84.98	\$ 86.25	\$ 1,002.71	\$ 1,983.83
Donations	955.00	267.00	56,557.27	18,338.90
Total revenues	1,039.98	353.25	57,559.98	20,322.73
EXPENDITURES				
Books	1,197.52	0.00	11,242.82	5,377.76
Bronson endowment	85.00	0.00	24,615.29	807.11
Friends of the Library	0.00	0.00	4,800.00	0.00
Total expenditures	1,282.52	0.00	40,658.11	6,184.87
Excess (deficiency) of revenues over expenditures	(242.54)	353.25	16,901.87	14,137.86
OTHER SOURCES (USES)				
Transfer from (to) other funds	0.00	0.00	3,009.86	0.00
Excess (deficiency) of revenues over expenditures and other uses	\$ (242.54)	\$ 353.25	19,911.73	14,137.86
FUND BALANCE - BEGINNING			150,360.06	128,931.43
FUND BALANCE - ENDING			\$ 170,271.79	\$ 143,069.29

See accountant's compilation report

BRANCH DISTRICT LIBRARY
CAPITAL PROJECTS FUND
STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	Month Ended November 30,		Eleven Months Ended November 30,	
	2013	2012	2013	2012
REVENUES				
Taxes	\$ 0.70	\$ 16.77	\$ 108,497.90	\$ 108,684.44
Sale of fixed assets	0.00	135.00	622.00	835.00
Interest earned	6.43	4.72	139.96	215.43
	7.13	156.49	109,259.86	109,734.87
EXPENDITURES				
Automation	338.00	12,211.00	19,691.94	162,795.60
Capital outlay	465.42	181.90	28,031.78	36,563.40
	803.42	12,392.90	47,723.72	199,359.00
Excess (deficiency) of revenues over expenditures	(796.29)	(12,236.41)	61,536.14	(89,624.13)
OTHER SOURCES (USES)				
Transfer from (to) other funds	0.00	(25,934.00)	(19,021.86)	(25,934.00)
Debt proceeds	0.00	42,381.00	0.00	80,000.00
Debt service	(10,101.69)	(85.56)	(40,406.76)	(109.97)
	(10,101.69)	16,361.44	(59,428.62)	53,956.03
Excess (deficiency) of revenues over expenditures and other uses	\$ (10,897.98)	\$ 4,125.03	2,107.52	(35,668.10)
FUND BALANCE - BEGINNING			142,994.95	176,774.98
FUND BALANCE - ENDING			\$ 145,102.47	\$ 141,106.88

See accountant's compilation report

BRANCH DISTRICT LIBRARY
PERMANENT TRUST FUND
STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	<i>Month Ended November 30,</i>		<i>Eleven Months Ended November 30,</i>	
	2013	2012	2013	2012
REVENUES				
Total revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
EXPENDITURES				
Total expenditures	0.00	0.00	0.00	0.00
Excess (deficiency) of revenues over expenditures	\$ 0.00	\$ 0.00	0.00	0.00
FUND BALANCE - BEGINNING			142,133.62	142,133.62
FUND BALANCE - ENDING			\$ 142,133.62	\$ 142,133.62

See accountant's compilation report

BRANCH DISTRICT LIBRARY
OTHER SUPPLEMENTAL INFORMATION
GENERAL FUND
SCHEDULE OF EXPENDITURES COMPARED TO BUDGET

	Month Ended		Budget Year to Date	
	November 30, 2013	November 30, 2013	2013	Variance
Salaries	\$ 45,085.51	\$ 522,942.13	\$ 548,248.00	\$ (25,305.87)
Payroll taxes	3,438.69	40,133.78	43,860.00	(3,726.22)
Unemployment	0.00	0.00	14,100.00	(14,100.00)
Workers compensation	423.00	1,908.00	2,500.00	(592.00)
Longevity	0.00	2,775.00	4,500.00	(1,725.00)
Board per diem	0.00	0.00	900.00	(900.00)
Contract labor	157.20	345.84	200.00	145.84
Hospitalization	3,567.69	43,580.51	51,500.00	(7,919.49)
Deferred compensation	2,000.00	4,500.00	4,500.00	0.00
Employee relations	20.00	168.45	500.00	(331.55)
Contracted services	0.00	11,704.02	11,817.00	(112.98)
Training	0.00	3,716.03	3,000.00	716.03
Telephone	445.11	5,322.65	7,000.00	(1,677.35)
Utilities	2,406.65	32,641.45	38,000.00	(5,358.55)
Insurance	0.00	11,442.89	12,500.00	(1,057.11)
Maintenance	3,856.72	42,174.36	52,050.00	(9,875.64)
Equipment maintenance	330.05	4,695.64	9,000.00	(4,304.36)
Network maintenance	37.05	4,147.91	11,000.00	(6,852.09)
Operating supplies	0.00	75.00	0.00	75.00
Office supplies	1,089.38	23,703.44	23,000.00	703.44
Interloan document delivery	20.99	4,111.34	7,500.00	(3,388.66)
Postage	(66.57)	1,643.37	4,000.00	(2,356.63)
Books	2,598.68	41,633.84	42,127.00	(493.16)
Periodicals	0.00	4,375.06	5,200.00	(824.94)
Audio visual	527.30	7,668.12	8,000.00	(331.88)
Membership and dues	0.00	1,324.00	2,000.00	(676.00)
Transportation	576.88	6,635.41	8,000.00	(1,364.59)
Community promotions	0.00	3,284.83	6,900.00	(3,615.17)
Printing and publishing	0.00	694.02	1,000.00	(305.98)
Payroll fees	36.30	418.20	500.00	(81.80)
Professional services	1,569.24	28,570.62	31,000.00	(2,429.38)
Correction of prior year taxes	0.00	269.60	3,000.00	(2,730.40)
Total expenditures	\$ 68,119.87	\$ 856,605.51	\$ 957,402.00	\$ (100,796.49)

See accountant's compilation report

BRANCH DISTRICT LIBRARY
OTHER SUPPLEMENTAL INFORMATION
GENERAL FUND
SCHEDULE OF EXPENDITURES

	Month Ended November 30,		Eleven Months Ended November 30,	
	2013	2012	2013	2012
Salaries	\$ 45,085.51	\$ 46,873.47	\$ 522,942.13	\$ 566,163.10
Payroll taxes	3,438.69	3,575.60	40,133.78	43,345.67
Workers compensation	423.00	0.00	1,908.00	1,658.00
Longevity	0.00	0.00	2,775.00	2,025.00
Board per diem	0.00	0.00	0.00	25.00
Contract labor	157.20	0.00	345.84	157.20
Hospitalization	3,567.69	7,433.27	43,580.51	58,623.31
Deferred compensation	2,000.00	0.00	4,500.00	2,500.00
Employee relations	20.00	0.00	168.45	220.80
Contracted services	0.00	0.00	11,704.02	10,503.06
Training	0.00	158.00	3,716.03	898.56
Telephone	445.11	478.29	5,322.65	5,923.59
Utilities	2,406.65	2,972.81	32,641.45	32,733.32
Insurance	0.00	0.00	11,442.89	11,421.49
Maintenance	3,856.72	2,935.22	42,174.36	39,171.93
Equipment maintenance	330.05	232.95	4,695.64	8,449.90
Network maintenance	37.05	0.00	4,147.91	5,828.56
Operating supplies	0.00	693.34	75.00	8,162.90
Office supplies	1,089.38	385.85	23,703.44	12,289.23
Interloan document delivery	20.99	0.00	4,111.34	3,854.39
Postage	(66.57)	90.00	1,643.37	2,803.17
Books	2,598.68	3,992.28	41,633.84	72,145.79
Periodicals	0.00	39.00	4,375.06	5,514.43
Audio visual	527.30	1,160.27	7,668.12	12,359.26
Membership and dues	0.00	0.00	1,324.00	1,278.95
Transportation	576.88	475.09	6,635.41	7,625.23
Community promotions	0.00	1,157.88	3,284.83	4,310.09
Printing and publishing	0.00	24.00	694.02	150.12
Payroll fees	36.30	36.15	418.20	420.75
Professional services	1,569.24	1,566.38	28,570.62	27,263.28
Correction of prior year tax	0.00	0.00	269.60	5,005.39
Miscellaneous	0.00	0.00	0.00	50.00
Total expenditures	\$ 68,119.87	\$ 74,279.85	\$ 856,605.51	\$ 952,881.47

See accountant's compilation report

BRANCH DISTRICT LIBRARY
BRONSON FIDUCIARY RESERVED FUND

BRONSON INCOME 2013 (BEGINNING BALANCE) \$17,335.91

INCOME:

ALLOCATED INTEREST	(JAN)	2.54
DONATIONS	(JAN)	2,666.00
ALLOCATED INTEREST	(FEB)	3.37
ALLOCATED INTEREST	(MAR)	1.99
TRANSFER FROM CAPITAL	(MAR)	3,009.86
TRANSFER FROM G. BARNETT	(MAR)	4,488.00
DEPOSIT	(APR)	2,853.00
ALLOCATED INTEREST	(APR)	0.80
ALLOCATED INTEREST	(MAY)	1.07
ALLOCATED INTEREST	(JUN)	0.88
DEPOSITS	(JUN)	525.00
DEPOSITS	(JUL)	4,579.00
ALLOCATED INTEREST	(JUL)	1.14
DEPOSIT	(AUG)	100.00
ALLOCATED INTEREST	(AUG)	1.50
ALLOCATED INTEREST	(SEPT)	1.42
DEPOSIT	(OCT)	2,853.00
ALLOCATED INTEREST	(OCT)	1.51
ALLOCATED INTEREST	(NOV)	1.12

TOTAL INCOME \$21,091.20

EXPENSES:

SANTA CLAUS PUBLISHING	(JAN)	(77.38)
LYNELL EASH	(JAN)	(38.00)
FAMILY DOLLAR	(FEB)	(39.00)
BRUSSEE/BRADY	(MAR)	(23,850.86)
LYNELL EASH	(MAR)	(65.16)
CENTURY BANK & TRUST	(JUN)	(2,400.00)
BARONE HARDWARE	(JUL)	(27.09)
LYNELL EASH	(AUG)	(152.80)
TAYLOR'S STATIONERS	(AUG)	(280.00)
CENTURY BANK & TRUST	(OCT)	(2,400.00)
YE OLD BOOK SHOPPE	(NOV)	(85.00)

TOTAL DISBURSEMENTS (29,415.29)
(#655-201: #640-201: #680-200)

BALANCE ENDOWMENT RESERVED FUND \$9,011.82
(#302200)

BRANCH DISTRICT LIBRARY
BARNETT FIDUCIARY RESERVED FUND

BARNETT INCOME 2013 (BEGINNING BALANCE) \$4,372.67

INCOME:

DEPOSIT	(JAN)	57.41
ALLOCATED INTEREST	(JAN)	0.60
DEPOSIT	(FEB)	57.41
ALLOCATED INTEREST	(FEB)	0.75
DEPOSIT	(MAR)	51.86
ALLOCATED INTEREST	(MAR)	0.39
ALLOCATED INTEREST	(APR)	0.01
DEPOSIT	(APR)	57.41
ALLOCATED INTEREST	(MAY)	0.02
DEPOSIT	(MAY)	55.56
DEPOSIT	(JUN)	57.41
ALLOCATED INTEREST	(JUN)	0.03
DEPOSIT	(JUL)	55.56
ALLOCATED INTEREST	(JUL)	0.04
DEPOSIT	(AUG)	57.41
ALLOCATED INTEREST	(AUG)	0.05
DEPOSIT	(SEPT)	57.42
ALLOCATED INTEREST	(SEPT)	0.06
DEPOSIT	(OCT)	55.56
ALLOCATED INTEREST	(OCT)	0.07
DEPOSIT	(NOV)	57.41
ALLOCATED INTEREST	(NOV)	0.06

TOTAL INCOME \$622.50


EXPENSES:

BRUSSEE/BRADY (4,488.00)

#640202 TOTAL DISBURSEMENTS (4,488.00)

BALANCE ENDOWMENT RESERVED FUND \$507.17

#304300



BRANCH DISTRICT LIBRARY
MORTON

MORTON 2012 (BEGINNING BALANCE) \$0.00

INCOME:

DEPOSIT	(MAR)	23,006.52
ALLOCATED INTEREST	(MAR)	1.45
DEPOSIT	(APR)	5,751.63
ALLOCATED INTEREST	(APR)	4.25
ALLOCATED INTEREST	(MAY)	4.89
ALLOCATED INTEREST	(JUN)	4.73
ALLOCATED INTEREST	(JUL)	4.89
ALLOCATED INTEREST	(AUG)	4.89
ALLOCATED INTEREST	(SEPT)	4.73
ALLOCATED INTEREST	(OCT)	4.89
ALLOCATED INTEREST	(NOV)	3.55

TOTAL INCOME \$28,796.42

EXPENSES:

TOTAL DISBURSEMENTS 0.00

BALANCE ENDOWMENT RESERVED FUND \$28,796.42
(#304400)