



- On July 22, 2013 John and I met with Chuck Lillis asking for a draft of the Resolution and Ballot Question. This is the document necessary to place our millage on the ballot for August 2013. The document is located under Discussion and Action Items.
- July 24, 2013 the Coldwater building with inspected by the city inspectors. Additional unsatisfactory work by Chenoweth was found. A Letter detailing what needs to be fixed has been sent to Chenoweth and we are awaiting their response.
- July 24, 2013 I met with Tim Minor from Branch County Emergency Planning. After going over our emergency plan and the Coldwater and Union Township buildings, Tim Minor strongly suggested that we have some type of P.A. System in use at the library.
- Branch District Library had a booth at the Branch County fair from August 4-August 10 2013. The booth was staffed by library employees including every branch manager. Our reception was very warm and positive. We handed out approximately 500 paper has with "I Love Branch District Library" and "What Do You Geek?" stickers on them to the children along with hundreds of fliers on library services and programs. We also signed dozens of people up for "Geek" pictures and several people for library cards. This was a very successful community building activity and something I feel we should do every year.
- On August 14, 2013 Branch District Library filed a Petition for Restraining Order and Temporary Injunction against Andrew Hamlin resulting from his threat of physical violence on library staff. (see Informational Items)
- On August 26, I met with Jim Seidl and Kate Andrade. Kate is the new director.
- I visited each branch during the month of August.
- On September 4, I attended the Sherwood Village Meeting.
- On September 6, Judge O'Grady put in place a Temporary Restraining order and an Injunction against Andrew Hamlin. Mr. Hamlin is barred from entering any branch of BDL until March 5, 2014.
- On September 12, the Personnel Committee met to discuss and put together updated contracts for Jeanne Berg and John Rucker.
- I am working on putting together a monthly lunch meeting with Branch Managers and myself.
- RFQ responses have been received.
- Budget work has begun!

Respectfully Submitted,

Evette M. Atkin