



- On August 14, 2013 Branch District Library filed a Petition for Restraining Order and Temporary Injunction against [REDACTED] resulting from his threat of physical violence on library staff. (see Informational Items)
- Branch District Library had a booth at the Branch County fair from August 4-August 10 2013. The booth was staffed by library employees including every branch manager. Our reception was very warm and positive. We handed out approximately 500 paper hats with "I Love Branch District Library" and "What Do You Geek?" stickers on them to the children, flier along with hundreds of fliers on library services and programs. We also signed dozens of people up for "Geek" pictures and several people for library cards. This was a very successful community building activity and something I feel we should do every year.
- On July 22, 2013 John and I met with Chuck Lillis asking for a draft of the Resolution and Ballot Question. This is the document necessary to place our millage on the ballot for August 2013. The document is located under Discussion and Action Items.
- July 24, 2013 the Coldwater building with inspected by the city inspectors. Additional unsatisfactory work by Chenoweth was found. A Letter detailing what needs to be fixed has been sent to Chenoweth and we are awaiting their response.
- July 24, 2013 I met with Tim Minor from Branch County Emergency Planning. After going over our emergency plan and the Coldwater and Union Township buildings, Tim Minor strongly suggested that we have some type of P.A. System in use at the library.
- I am working on putting together a monthly lunch meeting with Branch Managers and myself.
- The RFQ for Accounting Services has been sent out and we are awaiting responses.

Respectfully Submitted,

Evette M. Atkin