



**Coldwater Public  
Library**

10 E. Chicago St. Coldwater MI 49036

CAROLE BOLTON, President  
WALTON LANE, Secretary  
EDIE BAUCHARD  
RALPH STEVENS  
JAMES TROUST

Advisory Board Regular Meeting  
10 E. Chicago St., Coldwater MI 49036  
Monday, December 10, 2012  
4:00 PM

**MINUTES**

President Bolton called the meeting of the Coldwater Public Library Board of Directors to order at 4:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

Carole Bolton, CPL Board President; James Troust; Kelli Nantz; Edie Bauschard; Dave Renshaw; Evette Atkin; Gina Horn

**ABSENT**

Ralph Stevens; Georgann Reppert

**APPROVAL OF THE AGENDA**

**Motion by Troust, supported by Bauschard, to accept the CPL agenda as presented. Motion carried.**

**APPROVAL OF THE MINUTES**

**Motion by Bauschard, supported by Troust, to approve the minutes of November 12, 2012 as submitted. Motion carried.**

**CORRESPONDENCE**

None

**FINANCES**

1. Listing of Revenues: January 2012
2. Statement of Cash Flow: January 2012

**Motion by Troust, supported by Nantz, to accept the listing of revenues and statement of cash flow. Motion carried.**

**PENDING BUSINESS**

None

### **NEW BUSINESS**

1. Heritage Room Report: Renshaw reports
  1. For the month of November we have had 5 internet requests; 15 requests by phone; attendance for the month - 44; and 1 visitor from out-of-state.
  2. Due to budget cuts, the Coldwater branch hours have changed. Renshaw would like to know if his hours should stay the same or if his hours should be decreased as well. After some discussion the board was in favor of having Renshaw adjust his hours to accommodate the new library hours and to keep the same overall hours that he has been working.
  3. Coldwater Daily Reporter's microfilm project. Dave is unsure if we will continue to receive free microfilm from the news paper or if we will have to pay to have it done. Edie Bauschard said she would contact someone from the paper to find out where we stand.
2. Director's Report:
  1. A number of things are going on - Collection moves and consolidating. We have had to reduce our staffing by 33% and this has to be in effect by January 1, 2013.
  2. All Reference material and public computers will be moved to the ground floor where the new books and DVD's are. We are combining the Reference Desk and Circulation Desk to one area, to better serve the public. The reading area will be moved to the 1<sup>st</sup> floor along with the periodical collection; new books and audio books. This will also create a quiet area for patrons to relax and read away from the noise of the public computers and Public Service Desk. We will be moving a staff member to that floor so that we can allow access to the Holbrook Heritage room
  3. Geek Campaign - we are on phase two of the Geek campaign. We are looking for groups to come in for their Geek pictures.

### **PATRONS CONCERNS & COMMENTS**

None

### **ADJOURNMENT**

The meeting of the Coldwater Public Library Advisory board is adjourned at 4:47 p.m.

Respectfully submitted

Edie Bauschard  
CPL Board Secretary

Gina Horn  
Recording Secretary

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