

2013 Budget - Proposed

2013 Revenue Projections—Option 5c

		\$2,012.00	2013	
Taxable Value		\$1,267,291,892.00	\$1,283,554,307.00	
Millage Rate		\$0.00	0.000605	
Tax Income		\$749,460.58	\$759,077.97	
Capital Funds Available (1/7 taxable income)		\$107,065.80	\$108,439.71	
Major Projects (50% of Capital Funds)		\$53,532.90	\$54,219.86	
Major Projects Fund Reserve (Future Automation)		\$53,532.90 \$0.00	\$54,219.86 \$0.00	\$26,446 dedicated to Exterior Renovation loan
Capital Improvement – Branches (50% of Capital Funds)				
Alganssee	0.09375	\$5,018.71	\$5,083.11	
Sherwood	0.09375	\$5,018.71	\$5,083.11	
Bronson	0.1875	\$10,037.42	\$10,166.22	
Quincy	0.1875	\$10,037.42	\$10,166.22	
Union Township	0.1875	\$10,037.42	\$10,166.22	
Coldwater	0.25	\$13,383.22	\$13,554.96	100% dedicated to Exterior Renovation loan
Total Capital Funds		\$53,532.90	\$54,219.86	

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Available for BDLS Operating Budget	\$642,394.79	\$650,638.26
Operating Revenue		
Property Tax	\$642,394.79	\$650,638.26
Industrial Facilities Tax	\$9,500.00	\$4,500.00
State Shared Revenue		
State Aid, Direct and Indirect	\$20,920.00	\$23,633.13 @ \$0.2492 per
Single Business Tax		
Renaissance Reimbursement		
Interest Earned		
	\$6,000.00	\$2,700.00
Penal Fines		
419 100 Penal Fines (Branch County)	\$224,000.00	\$96,000.00 @\$8,000/month
419 106 Penal Fines Allen Township	\$4,446.00	\$4,500.00
Charges for Services		
	\$20,000.00	\$21,000.00
Reimbursements		
CPL		\$8,500.00
Algansee		\$8,800.00
Woodlands	\$3,500.00	\$3,500.00
Branch County Literacy Council		\$6,240.80
Miscellaneous	\$14,000.00	\$15,000.00
Deductions from Capital		
Wages	\$15,731.00	\$6,562.00
Programming	\$1,300.00	\$900.00
Materials	\$6,253.00	\$6,500.00
Other	\$2,650.00	\$2,050.00
Totals	\$944,760.79	\$861,024.19

2013 Budget - Proposed

2013 Budget Expenditures

	Actual Figures for 2011	Expenditures as of 10/31/2012	Budgeted for 2012	Budget for 2013	
Salaries	\$664,013.00	\$519,289.63	\$648,379.00	\$548,248.00	These figures include all reductions listed below.
Payroll Taxes	\$50,902.00	\$39,770.07	\$51,870.00	\$43,859.84	
Unemployment	--	--	--	\$14,100.00	
Workers Compensation	\$2,100.00	\$1,658.00	\$2,500.00	\$2,500.00	
Longevity	\$2,625.00	\$2,025.00	\$3,550.00	\$4,500.00	
Board per Diem	\$633.00	\$25.00	\$0.00	\$900.00	
Contract Labor	\$0.00	\$157.20	\$253.57	\$200.00	
Hospitalization	\$58,740.00	\$51,190.04	\$61,000.00	\$51,500.00	
Deferred Compensation	\$6,859.00	\$2,500.00	\$6,500.00	\$4,500.00	
Employee Relations	\$244.00	\$220.80	\$0.00	\$500.00	
Contracted Services	\$11,355.00	\$10,503.06	\$10,500.00	\$11,817.00	
Training	\$2,066.00	\$740.56	\$1,500.00	\$3,000.00	
Educational Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	
Facilities Rent	\$0.00	\$0.00	\$0.00	\$0.00	
Telephone	\$5,288.00	\$5,445.30	\$7,000.00	\$7,000.00	
Utilities	\$48,444.00	\$29,760.51	\$40,000.00	\$38,000.00	
Insurance	\$12,300.00	\$11,421.49	\$13,000.00	\$12,500.00	
Maintenance (Bldg. & Janitorial)	\$47,153.00	\$36,236.71	\$50,400.00	\$52,050.00	
Equipment Maintenance	\$13,024.00	\$8,216.95	\$8,000.00	\$9,000.00	
Licensing & Subscriptions	\$9,526.00	\$5,828.56	\$10,000.00	\$11,000.00	
Janitorial Supplies	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Supplies (patron consumption)	\$8,100.00	\$7,469.56	\$10,000.00	\$23,000.00	
Office Supplies (staff consumption)	\$13,171.00	\$11,903.38	\$10,000.00	\$0.00	
Interloan/Document Delivery	\$3,580.00	\$3,854.39	\$7,000.00	\$7,500.00	
Postage	\$3,149.00	\$2,713.17	\$4,500.00	\$4,000.00	
Books	\$78,001.00	\$68,153.51	\$83,253.00	\$42,127.00	
Periodicals	\$5,934.00	\$5,475.43	\$5,200.00	\$5,200.00	
Audio Visual	\$13,907.00	\$11,198.99	\$14,000.00	\$8,000.00	
Membership & Dues	\$1,622.00	\$1,278.95	\$2,500.00	\$2,000.00	
Transportation	\$8,688.00	\$7,150.14	\$8,000.00	\$8,000.00	

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Community Promotions	\$7,270.00	\$3,152.21	\$5,550.00	\$6,900.00
Printing & Publishing	\$237.00	\$126.12	\$1,000.00	\$1,000.00
Payroll Fees	\$476.10	\$384.60	\$500.00	\$500.00
Professional Services	\$29,780.00	\$25,696.90	\$30,900.00	\$31,000.00
Correction of prior tax year	\$2,267.00	\$5,005.39	\$0.00	\$3,000.00
Miscellaneous	\$0.00	\$50.00	\$0.00	\$0.00
Totals	\$1,111,454.10	\$878,601.62	\$1,096,855.57	\$957,401.84
Projected Operating Expenditures, 2013				\$957,401.84
Projected Operating Revenue, 2013				\$861,024.19
Revenue Over Expenses				-\$96,377.65
Unappropriated Surplus (as of 12/31/2011)				\$599,768.00
Estimated Unappropriated Surplus 2013				\$385,000.00

Saving Breakdown

	Weekly	Annually	
Reducing Coldwater Branch 6 hours per week	\$390.00	\$20,280.00	*These numbers are included in the above proposal
Furlough days on Saturdays before Labor Day, Memorial Day & Easter (all branches)	\$518.00	\$1,554.00	
Reduce staffing in Circulation to 1	\$621.32	\$32,308.64	
Reduce staffing in Kids Place to 1	\$123.08	\$6,400.00	
Reduce book budget by 50%		\$41,626.00	
Stop paying holiday pay		\$14,800.00	
Stop granting 3 personal days		\$3,870.00	
Eliminate Coldwater book budget		\$20,627.00	
Decrease hourly pay of staff by 3%	\$262.02	\$13,625.00	

Capital Transfer Requests from Branches for 2013 Budget

	Alganssee	Bronson	Coldwater	Quincy	Sherwood	Union	
Wages	\$3,687.00	n/a	n/a	\$2,500.00	\$375.00	\$0.00	\$6,562.00
Materials	n/a	n/a	n/a	\$5,000.00	\$1,000.00	\$500.00	\$6,500.00
Programming	\$300.00	n/a	n/a	n/a	n/a	\$600.00	\$900.00
Other	n/a	n/a	n/a	n/a	n/a	\$2,050.00	\$2,050.00
Totals	\$3,987.00	\$0.00	\$0.00	\$7,500.00	\$1,375.00	\$3,150.00	\$16,012.00